

The January 13, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Ronda Bjornson-Main, Dan Goplen, Tony Button, and Dale Matte. Employees Chris Weinreich and Karrie Roeschlein were present as well as Scott Hedlund representing our engineering firm S.E.H. Meeting began with the Pledge of Allegiance.

CITY GOVERNMENT ANNUAL REORGANIZATION: Motion by Bjornson-Main, second by Button to continue with 2013 appointments for current year as recommended by Mayor Reichel as follows: Bjornson-Main, Acting Mayor & Sewer Commissioner; Reichel, Weed Inspector; Weinreich, Assistant Weed Inspector; Button, Street & Sidewalk Commissioner; Goplen, Municipal Buildings Commissioner; and Matte, Park Commissioner. The following shall officially represent City of Wahkon for 2013: First National Bank of Milaca, Isle Branch, Depository; Mille Lacs Messenger, Newspaper; Althoff & Nordquist LLC, Accountant; Kennedy & Graven Chartered and Mille Lacs County (MLC) Attorney's Office, Attorneys; Short Elliot Hendrickson Inc. (S.E.H), Engineers and Zoning Consultants; and David Drown Associates Inc., Financial Advisors. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Goplen to approve consent agenda as written. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

- A) Meeting Minutes: 11/4 Rescheduled Council & 12/9 Council
- B) City Hall Closed Mon. 1/20 Martin Luther King Jr. Day
- C) 3rd Annual Beef Chili Cook Off Sat. 1/25 @ Spirit Lake Steakhouse
- D) Vikings Arctic Blast Snowmobile Rally XIX: Wahkon Official Vikings Village: 2/6 – 2/9
- E) New Sales Tax Exemption for Cities: MN Revenue Letter
- F) League of MN Cities Insurance Trust (LMCIT) 2013 Property/Casualty Dividend Memo
- G) Charitable Gambling Report: 11/2013 Military Service Assoc. (MSA) \$246.58 & Onamia Lions \$58.33
- H) Treasurer's Year End Unaudited Report Ending Balance \$648,665.33
- I) Interim Financial Monthly Analysis Reports
- J) Checks #22239 Dated 12/10/13 through #22282 Dated 1/13/14 Total \$223,745.83 Less Transfers \$122,929.58

ORDINANCES, RESOLUTIONS & POLICIES: Resolution No. 20140113 Approving Charitable Gambling: Mille Lacs Drift Skippers Snowmobile Club at Mugg's of Mille Lacs commencing 2/1/2014. Motion by Button, second by Bjornson-Main to adopt Resolution No. 20140113. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Council agreed with Button's suggestion to send letter to Onamia Lions Club (current organization) thanking them for their phenomenal support to Wahkon Area Vision Effusion (WAVE) Committee and the City. They donated generously for WAVE's help with meat raffles and through many other venues as well.

REPORTS: Sewer: Weinreich answered Mayor's question regarding 2013 surplus budget funds for alum. When weather conditions warrant, ponds can be held over to lower phosphorus naturally thus not requiring as much alum treatment. Budget is worst case scenario.

UNFINISHED BUSINESS: Possible Storm Shelter Estimate: S.E.H: Council agreed to move this item up on the agenda as engineer Scott Hedlund has another meeting to attend. Feasibility Study is finished at cost of \$3,000 which includes preliminary drawing, cost estimate and written feasibility report.

FEMA contact can crunch our figures for eligibility; however, final design is required along with 16 page application. Hedlund informed council cost estimate needed to be revised by replacing \$10,000 and \$1,500 with \$28,000 for final design fees, siren tie-in, construction administration, testing, etc. Button questioned why the existing aggregate panels can't be used as similar panels have been tested to withstand high winds. Hedlund will check but noted there are wood trusses, window and door openings that weaken these panels. Storm shelter to accommodate 100 would be built as a bunker within one of the old car wash bays, allowing storage on top. Rest of the building could be used as city offices with safer record retention.

Purchase offer could be contingent on receiving grant funds. Will full price of land acquisition be covered by grant? What about grants for individual bunkers that people can buy? Should there be several strategically placed around the community? Foreclosed property is great location to city hall and abuts Meshigun Avenue, used as city storage yard. Do we require people to build one for themselves? Council agreed to table this issue until next meeting to find out more details. Button will be engineer contact.

Zoning List: Non-compliant issues same as previous month: J&J's Detached Townhomes, Ellis, Diver, & Poshusta. Clerk to send letter stating Poshusta should provide plan of action to decrease the impervious surface in order to fully discuss at February meeting, which he can attend.

Employee, Committee & Councilmember Update: Dodge truck needs repair per Weinreich; steering column selector is worn out and no back up lights. Maintenance garage has new drain grates as the others were rusting through. Purchased plastic ones but kept metal ones for where tractor sits. Getting quotes for wider hall closet door in order to more easily roll table carts through.

Roeschlein attended FEMA floodplain training. It was very informative and a bit overwhelming. Federal laws are being mandated down to city level to oversee.

Button: WAVE Chili Cook Off is 1/25 at Spirit Lake Steakhouse. Sysco will donate chili toppings. Bjornson-Main will help with community input gathering people's "two cents" on what is important to them. Jill Dupre has volunteered to do grant writing for WAVE; Bremer Bank and Legacy State Grant for Veterans Park renovation funds.

Vikings Arctic Blast Snowmobile Rally XIX: St Paul Vulcans have offered their forms and assistance to erect 6'x6' snow block and hope to find snow sculptor. Button is excited about the Blast and commended Roeschlein for doing great job organizing everything. Check out ice candles at Mugg's. Matte questioned how many people will use the ice skating rink in front of the Vets Park on the lake? It will need to be flooded by Weinreich. City letter mentioned this, which will be in Blast brochure. Will look more closely at this should there be future blasts. Council agreed with Weinreich we'll need contingency plan for snow removal if MnDOT doesn't remove piles.

Widseth, Smith, Nolting: Weinreich mentioned Engineer Chad Conner has offered to look at our possible storm shelter project free of cost to give us additional ideas. Council agreed.

UNFINISHED BUSINESS: Possible Storm Shelter Estimate: S.E.H: Moved to earlier in the agenda due to meeting conflict engineer had. See full discussion after Reports.

NEW BUSINESS: Frederickson Marina, Meshigun Point Townhomes (MPTH) & Country Lumber: Chip Frederickson handed out info. MPTH has sold three of their constructed homes with one remaining; twelve units have been approved each with a boat slip. There has been more interest these past months than all last summer. Frederickson Marina includes residential house, remaining slips and utilizes Launch Center, portion of which is their storm shelter. Goal is to fill up the marina. Launch is

open to public with \$15 fee. Great asset for Wahkon to have a marina. Country Lumber and The Launch center “is where education and recreation meet.” Launch Center is their showroom and also available for conferences. Friends and neighbors discount in 2014 will be discount of 5%. Frederickson to keep council posted on gate installation for gated community per town home owners request and will take into account Weinreich views as well.

Frederickson questioned status of gazebo project in Veterans Park. With current discount, his bid would be less. Button stated new bids will be solicited as previous bids were from last fall and are usually only good for 30 days.

Initiative Foundation Donation Request: Believe we gave \$100 in the past. Motion by Bjornson-Main, second by Goplen to donate \$100 from Charitable Gambling Fund. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Isle ISD 473 Skating Club Donation Request: Weinreich had bad experience there this weekend. Shelter wasn't open, ice wasn't very good; needs to be better maintained. No shovel for Chris to lend a hand. Great place for the kids to hang out. Motion by Bjornson-Main, second by Button to donate \$100 from Charitable Gambling Fund. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Mille Lacs Area Health Foundation Donation Request: Motion by Bjornson-Main, second by Matte to donate \$200 from Charitable Gambling Fund. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Vikings Arctic Blast Street Light Banners: Arrived and will be erected soon with part time employee Ron Doty's help. Weinreich purchased metal platform to be used with tractor as safety basket once side rails are attached. Cost of banners \$169.17 each, quantity six, sponsored by: Morning Star Market, Wahkon Inn, Spirit Lake Steakhouse, Mugg's of Mille Lacs, The Look By Us, and First National Bank of Milaca. Thank you!

Wood was purchased to build snow block forms, but now that St Paul Vulcans offered theirs it won't be used. Council agreed to keep lumber as surplus for city.

ADJOURNMENT: Motion by Bjornson-Main, second by Goplen to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:30 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The February 10, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dan Goplen, Ronda Bjornson-Main, and Tony Button. Councilmember Dale Matte was absent. Employees present were Chris Weinreich and Karrie Roeschlein. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Bjornson-Main. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

- A) City Hall Closed Monday 2/17 Presidents' Day Holiday
- B) Clean Up Day 8:00 am – 11 am Saturday 5/3
- C) Thank You Letter to Onamia Lions Club
- D) Initiative Foundation Donation Thank You
- E) Onamia Area Friends of the Library Donation Thank You
- F) Charitable Gambling Report: 12/2013 Military Service Assoc. (MSA) \$190.72 & Onamia Lions \$141.56
- G) Treasurer's Report Ending Balance \$564,274.15
- H) Interim Financial Monthly Analysis Reports
- I) Checks #22283 Dated 1/22/14 through #22327 Dated 2/10/14 Total \$124,313.26; Less Transfer Total \$123,071.74

REPORTS: Wastewater: Nothing special per Weinreich.

Zoning List & Poshusta Impervious/Encroachment Violations: Poshusta was present and reiterated how helpful Weinreich was regarding original cabin grandfather rights. Fran Bachman was unable to attend. Poshusta will remove landscape rock placed on Bachman's property and his cement contractor will remove cement this spring.

Poshusta's handicapped mother-in-law required cement driveway. Prior to installation Weinreich was contacted asking if permit was required, which technically it wasn't. However, there was miscommunication, as Weinreich believed driveway was still same footprint as when zoning permit was approved. Cement driveway is much larger and increased impervious by 18% for a total of 53.8%. Permit was approved at 35.8% based upon grandfather rights and is what council is striving for. Button witnessed dump truck which he believed was class five to enlarge driveway. Poshusta claimed it was landscape rock. Obviously contractors increased class five during construction.

Solution may include replacing class five on easement from Anderson with pervious pavers. Poshusta tried to buy Bachman's property but his \$150,000 offer wasn't accepted. Has drainage increased to neighboring properties? Poshusta stated it has been improved; Anderson used to have low spots that held water and Bachman stated it was improved, as witnessed by Larson his contractor. Poshusta doesn't want to be in this position as it was unintentional and asked Council to work with him. Clerk to check with DNR on how pervious pavers are calculated and to inform them both parties are working together to resolve this. Poshusta will have another survey done at cost of \$400 to measure the square footage of this triangularly shaped property and to determine current impervious for exact percentage. Future zoning ordinance will include cement permits.

Complaint List: Bassett's dog was running lose and is now tied up.

Employee, Committee & Councilmember Updates: Vikings Arctic Blast Snowmobile Rally XIX was an amazing effort between all parties. Best event ever per Vikings Children's Fund representative. Some alumni players said the same thing to Goplen. Weinreich had extra hours for plowing, parade, skating rink, etc. and were noted as "community event hours". Volunteers were wonderful and free horse drawn sleigh rides were appreciated. Button congratulated Weinreich and Roeschlein for doing a great job.

Formal Prom Dance: Wahkon Area Vision Effusion (WAVE) Committee fundraising event, Saturday 4/26 at Wahkon Inn, 8 – midnight, \$10. Thank you Tom Remer for use of the banquet hall at no cost.

UNFINISHED BUSINESS: Storm Shelter: Mike Hemstad, structural engineer of S.E.H. was present. FEMA grant would cover 75% of applicable costs. Approximately 30% of the building would be storm shelter. Need to calculate purchase price on minimum lot size (10,000 square feet with 75' width) as the full property wouldn't be covered. Need decision tonight to draft full storm shelter structural plan at cost of \$20,000 to submit along with lengthy FEMA application by March deadline. Constructing basements isn't very conducive with such a high water table. There has been miscommunication on this as Clerk thought S.E.H was doing feasibility study (\$3,000) that would have compiled full cost of the project versus what can be expected as covered by FEMA in order for Council to make an informed decision whether to purchase the property for a community wide storm shelter. S.E.H. did preliminary storm shelter plan along with associated costs for \$3,000. Total construction cost estimated at \$98,400 and \$28,000 for design total. Building and property could also be used for storage, city offices, record retention, etc. Council agreed to table this matter as it doesn't seem worth chasing at this time due to not having enough information and the deadline fast approaching.

NEW BUSINESS: Chili Cook Off/Community Meeting Comments: There were 17 chili entries at 3rd Annual beef chili cook off held at Spirit Lake Steakhouse. Thank you judges, Emil Moss, Jason Mininkco and Gary Bell, volunteers and Sysco for chili toppings. Collected \$226 in donations and gathered input by asking for their two cents worth of opinions. Top three votes: music/park activities 29, city dock 24, and city wide trash/recycle 20; lowest were: community events 0, city water 1, and new city park sign 3. Council agreed to research city wide trash/recycling as it would save wear and tear on city streets. Fourth annual chili cook off will be 1/24/15 at Wahkon Inn.

City will use Jim's Mille Lacs Disposal out of Milaca for Wahkon Clean-Up Day, Saturday 5/3 from 8 – 11 AM. They always bring extra help, appliance collection contractor, and do a fantastic job. Wahkon hours are slightly shorter due to City of Isle hours of 1 – 3 PM allowing Jim's employees to have lunch prior to setting up. Works well for everyone that both are on the same day.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:24 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The March 10, 2014 Wahkon Council meeting was called to order by Acting Mayor Ronda Bjornson-Main at 6:00 pm. Councilmembers present were Dale Matte, Dan Goplen, and Tony Button. Mayor Sandy Reichel was absent. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Goplen to approve consent agenda as written. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

- A) Clean Up Day 8 – 11 am Saturday 5/3
- B) Mille Lacs County (MLC) Assessor’s Mtg, 10 – 11:30 am Wed. 3/19
- C) Annual MLC Local Weed Management Training Mtg, 1 – 3 pm Thurs. 3/27
- D) East Central MN 2014 Job Fair, Tues. 4/22 @ AFRC Cambridge Community Center
- E) WAVE Formal Prom Dance Fundraiser, Sat. 4/26 @ Wahkon Inn 8 – Midnight \$10
- F) Trail Maintenance Support Letters to DNR for MLC Grant Ap
- G) Toys for Tots Donation Thank You
- H) Coin Tainer Company Fire: Informational
- I) Charitable Gambling Report: None
- J) Treasurer’s Report Ending Balance \$554,775.64
- K) Savage Communications Franchise Report \$2,094.64
- L) Interim Financial Monthly Analysis Reports
- M) Checks #22328 Dated 2/19/14 through #22365 Dated 3/10/14 Total \$23,333.92

ORDINANCES, RESOLUTIONS & POLICIES: Resolution 20140310 “Accepting Donations Towards 2014 Vikings Arctic Blast Snowmobile Rally XIX. Motion by Button, second by Goplen to adopt Resolution 20140310. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

REPORTS: Wastewater: Power Processing worked on lift station #3 by Weiers. May need to be vacuumed out. Epoxy coated impellers are doing their job. Some items were found in the line but hopefully this will take care of it. Plowed out to the ponds.

Anderson/Berm Issue. Representative Sondra Erickson held meeting at county seat with several parties to discuss high water levels on once productive fields according to Gary Anderson. He received fine for draining wetlands by trenching to divert water. City didn’t attend meeting due to hazardous road conditions. Clerk recalls in 1993 Anderson, Representative Koppendraye, City, and DNR met about the same topic. City has done everything according to the book. MPCA required diversionary berm/dyke when ponds were originally built in late 1970’s in order that discharge wouldn’t run to Mille Lacs Lake. However we are only one factor as natural drainage is being diverted. Other property owners have complained too. City has hired engineers on different occasions to study the problem. Possible solutions are very costly and/or would be out of the jurisdiction of Wahkon. Representative Erickson hopes to procure legislative funds for hydrology analysis to better formulate a solution. Likely to be another meeting which Weinreich or Clerk will attend and will keep council posted.

Zoning List: Same pending issues as previous month: J&J’s Detached Townhomes, Ellis, Diver, & Poshusta, who will have a new survey done this spring. Installation of pervious pavers must meet specific criteria of DNR in order to be calculated at lesser impervious rate.

Complaint List: None

Employee, Committee & Councilmember Updates: Hope to have bids soon to widen hall closet door in order to easily push table carts through. Beau Dupre will quote price to install commercial vinyl wallpaper in hall kitchen. This would cover crack in drywall and be easier to keep clean and maintain. Wallpaper price is very reasonable as it was overstock.

Button: Formal Prom tickets sales are a bit slow for WAVE dance fundraiser at Wahkon Inn.

Mille Lacs Drift Skipper Snowmobile Club conducted Wahkon Arctic Blast Raffle proceeds to be split between Vikings Children's Fund and City Permanent Dock Fund. Money is forthcoming. Had many volunteers for Vikings Arctic Blast, which was a great time!

As Street Commissioner Button was aware of Weinreich taking care of slush on Sunday.

UNFINISHED BUSINESS: East Central Regional Housing Collaborative Assessment Request: Counties of Carlton, Mille Lacs, and Pine are participating as well as cities of Aitkin, Braham, Cambridge, Hinckley, Kettle River, Milaca, Pine City and Princeton. Participates will be included in the study and have their own information. Such information is instrumental to community housing developers for state/federal funding and grant applications. Lakes & Pines is host agency and a 501C3. Motion by Button, second by Goplen to donate \$200 towards East Central Regional Housing Study from Charitable Gambling Fund. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

Vikings Arctic Blast Presentation/Thank You Packets: Clerk and Kelly LaBrosse put together packets with pictures, thank you letter, etc. to send to the MN Vikings. Council and sponsors received them too. What a great job everyone did in getting this event organized within 60 days. As noted in the letter, just think what Wahkon could do with more time! It is our hope to have this again next year.

NEW BUSINESS: 2014 Isle Fire Protection Contract: Motion by Button, second by Goplen to renew annual fire protection contract with City of Isle for \$9,375.04 commencing 3/1/2014. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

MN Rural Water Assoc. (MRWA) Annual Membership Renewal: Motion by Button, second By Goplen to renew annual MRWA membership through Option B for \$225. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

City Pickup Truck History & Repair Approval: Dodge broke down on way to Brainerd, related to front end repair recently done at Glenn's Tire. Tanner Dodge did the second repair. Glenn's reimbursed \$1971.15 for most of the original bill due to having issues with their mechanic. Weinreich rented car for Hertz until Dodge was done. Looked at cooperative pricing of new truck and cost to outfit, minimum \$36,000. Plowing is hard on our trucks, not many miles but a lot of wear and tear. Remanufactured transmission with 100,000 mile assignable warranty is \$3500. Already have new tires, brakes, and ball joints. Motion by Button, second by Goplen to authorize installation of remanufactured transmission for Dodge city truck up to \$3500. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

Highway Snow Removal: With fire destroying Isle MnDOT station we haven't had prompt snow removal on the highway. They may rebuild but rumor is it won't be manned as before. Need to formulate plan with MnDOT to get reimbursed should we need to remove piles in the future. Clerk to investigate further prior to 2015 budget meeting.

Mille Lacs Messenger (MLM) Progress Edition Ad (City & WAVE): Error, Fun Guide not Progress Edition. City & WAVE have split cost with other businesses advertising Wahkon events, fireworks and Wahkon Days. Motion by Button, second by Goplen authorizing City & WAVE to participate in ½ page color ad, full cost is \$879 to be split by businesses. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

MN Legacy Grant Ap for WAVE Veterans Park Renovation Project: Thank you Jill Dupre for volunteering to do the grant application. She'll also request grant from the Bremer Foundation.

Open Forum: Reporter Rob Passons will no longer be working for the Messenger. Adam Hoogenakker will cover city meetings.

Dump Truck: Weinreich explained dump truck didn't pass DOT test. Central Fleet can do brakes for \$1200. Need new gauges that accurately depict engine temps and such. Motion by Button, second by Goplen to authorize dump truck repair not to exceed \$2500. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously.

ADJOURNMENT: Motion by Button, second Goplen to adjourn. Ayes: Matte, Goplen, Button, and Bjornson-Main. Motion carried unanimously. Meeting adjourned at 7:00 pm.

Karrie Roeschlein, Clerk/Treasurer

Ronda Bjornson-Main, Acting Mayor

The April 14, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dale Matte, Dan Goplen, Ronda Bjornson-Main, and Tony Button. Employees present were Chris Weinreich and Karrie Roeschlein. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Matte to approve consent agenda as written. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 1/13/14 & 2/10/14 Council

B) Clean Up Day 8 – 11 am Saturday 5/3

C) HF2222 Letters of Support to Representative Atkins & Mahoney

D) Mille Lacs Area Health Foundation Thank You

E) Charitable Gambling Report: 1/2014 Mille Lacs Drift Skippers (MLDS) \$4.07 & Onamia Lions \$0; 2/2014 MLDS \$393.84 & Onamia Lions \$17.59

F) Treasurer's Report 3/31/14 Ending Balance \$543,185.33

G) Interim Financial Monthly Analysis Reports

H) Checks #22366 Dated 3/11/14 through #22404 Dated 4/14/14 Total \$30,080.21

Council agreed to move agenda items 5.A and 7.B up on the agenda due to distance traveled by presenters.

REPORTS: 2013 Financial Statements & Independent Auditor's Report & Management Letter: Carl Nordquist of Althoff & Nordquist, LLC gave presentation. Small cities are struggling with the same problems as larger cities. Our sewer system will someday need major repair and we need to plan for it. Management letter notes we have lack of segregation of duties, due to being one person office; clerk and treasurer combined. Internal controls are important and we audit annually.

NEW BUSINESS: City Wide Garbage & Recycling Collection: Jim & Roxanne Gerads of Jim's Mille Lacs Disposal were asked by Clerk to give general information. Milaca, Onamia, Foley, Isanti and Cambridge have one hauler. It saves wear and tear on streets. If there is a problem, you know who to contact. They supply recycling bins for twice monthly collection. Items must be separated otherwise it spoils cardboard and paper. Currently they recycle 1 and 2 plastic, clear and brown glass only, paper and corrugated cardboard. Make sure to request bids for residential and commercial rates. Price remains same through length of contract. City wouldn't have to bill and collect payments as Jim's does their own.

ORDINANCES, RESOLUTIONS & POLICIES: Ordinance No. 2014-1 "CenterPoint Energy Gas Franchise": City of Baxter and Wahkon have same legal firm and Baxter learned the hard way what CenterPoint required in their ordinance. Our ordinance reflects those lessons. Attorney fees are non-refundable. Proposed ordinance includes Franchise Fee section but nothing has been set at this time, but we reserve the right to do so. Motion by Bjornson-Main, second by Button to adopt ORDINANCE 2014-1 CENTERPOINT ENERGY GAS FRANCHISE. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Resolution No. 20140414 "Authorizing Publication of Ordinance No. 2014-1 by Title and Summary: CenterPoint will refund publishing and recording fees. Motion by Bjornson-Main, second by Button to adopt Resolution No. 20140414. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

REPORTS: Wastewater: Weinreich to attend free training. Lift station #3 required two repairs; rock removal and check valve assembly was wearing thin caused by gravel and grit.

Zoning List: Same pending issues as previous month: J&J's Detached Townhomes, Ellis, Diver, & Poshusta. New issue is letter to Fran Weiers requesting siding be completed and offering help. Weiers informed Clerk work will be completed this summer and he doesn't need help. Weinreich required Jeff Pelzer to draw up plans for driveway even though no permit is technically required but as impervious documentation; he is allowed 50%. Consider charging fee in the future.

Employee, Committee & Councilmember Updates: Weinreich: Received only one bid to enlarge hall closet door from Keith Vanderpool. Will check with Randy Christensen to see if he is interested. Motion by Bjornson-Main, second by Goplen to have community hall door enlarged by contractor with lowest bid. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Beau Dupre will install vinyl wallpaper in kitchen for \$390. Arctic Blast banners will be removed soon. Other banners are faded and grommets are missing. For now council agreed to pay Janice Jenkins to repair them. Check price for six new banners and see if WAVE would consider purchasing.

Four new trash receptacles for Main Street were delivered. Council agreed to purchase WAVE logo labels to display on them at \$11.28 each; need eight, two per receptacle. Thank you WAVE. Special council meeting Mon. 4/28 @ 6 pm to review possible new zoning ordinance.

Community Sign on Soo Line Trail: TCI Signs & Graphics quoted price of \$397.95 to install rail system on the community sign in order for individual business signs to be displayed. Motion Button, second by Matte to authorize installation of rail system on community sign located on Soo Line Trail for \$397.95 by TCI to be paid from Street Sign budget. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Council agreed to charge \$25 fee to cover installation payable to City. Additional cost would be \$26.42 and \$12.00 if design work is needed, payable to TCI for 3"x16" sign. Clerk to send letters.

WAVE Chair Button: Legacy Grant should be decided today. Bremer Bank grant recipients will be known 4/22. Gazebo material list will be updated and forwarded for bids. Checking on power options, need volunteers, and will coordinate with Park Commissioner Matte. Walk to Honor pavers will be done soon. Formal Prom dance at Wahkon Inn with DJ on 4/26, dress up optional. Appeldoorn's photo booth will be there, proceeds to go towards permanent dock. Donated \$50 to Isle Prom for their decorations to be used at dance. Hope to get potholes taken care of earlier. Clerk will check with email list serve if there is state money available. Ask Midway Garden Club if they are willing to do landscaping around Stone Bridge and future gazebo.

Mille Lacs Island Resort (MLIR): Trying to coordinate meeting date that works. Wednesdays at 11 am would work for Sewer Commissioner Bjornson-Main and Mayor Reichel.

Park Commissioner Matte: Suggested we advertise for weddings in the park. Landscaping and installation of two albino deer near the gazebo; approximately \$700 would be a great draw.

Pay Equity Implementation/Report: Due to MN Vikings Arctic Blast event in early February, Clerk was delayed in completing the report and forgot to get council's approval last month. Motion by Bjornson-Main, second by Button to approve pay equity report. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

UNFINISHED BUSINESS: Radisson Avenue Improvement: Hubert Rodrigue was present to request improvement of Radisson with good base and blacktop. It is rutted up by Robinson's use to his garage driveway and creates mess on Rodrigue's blacktop driveway. He brought in bid from Larson Enterprises of Isle, Inc. for \$2,225 to extend street 150' with 12' top, not including blacktop. Council previously authorized class five be brought in last fall, which we thought Rodrigue and his son had agreed too, but didn't happen due to weather. Rodrigue wants street base improved prior to blacktop to ensure integrity. Who pays for it? We have street specification policy. Council questioned improving that portion of Radisson when it only accesses Robinson; Rodrigue is the only one complaining. Council agreed they are willing to bring in class five per Button's recommendation. Again, Rodrigue stated he wants it done per Larson's bid.

Possible Emergency Storm Shelter Discussion: Do you want updated figures in order to make decision? Property would be nice to have. Additional FEMA funds will likely be released in future. Weinreich suggested city find a way to purchase the property and then worry about FEMA. Is there enough storage unit rentals to pay loan? Doesn't seem practical for storm shelter. Throw them an offer. Council agreed to discuss options with David Drown & Assoc., city financial advisors.

NEW BUSINESS: Feral Cats Sterilization: Kathy Jackson wasn't present but memo explains her goal to get feral cats sterilized through Finding Hope Rescue organization. She plans on capturing them and then organization and a vet come to do the operation and give necessary shots. She has been feeding the cats as others have in the neighborhood, is willing to donate \$300 towards the cause, as is the organization, and she requests the city do the same. Finding Hope Rescue isn't a 501C3 organization but donations can be given to Foothills Animal Rescue, a non-profit, on their behalf. Thereafter she has found homes for ten of the cats. Katy and Mike Radunz were present to state cats have been spraying at their rental home, next door to Jackson. Cat smell has also been noted at post office and city hall entryway. What about public safety? Cost to bring them to Morrison County Animal Humane Society would include volunteer mileage and to euthanize if not adopted. Who would catch them? Motion by Button, second by Bjornson-Main to donate \$300 from Charitable Gambling Fund to Foothills Animal Rescue to sterilize feral cats. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Materials Management Division (MMD) Cooperative Purchasing Venture (CPV) Program Agreement: Motion by Bjornson-Main, second Button to enter into CPV Program Agreement. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Ellen Ruth Boat Restoration: City accepted donation of boat from Wahkon Civic Assoc. (WCA) who received it from Rowena Petty. WCA dissolved and could no longer maintain it. Acceptance Resolution 08082011A stated "Charitable Gambling Funds shall be used first for maintenance purposes and taxpayer's funds last." Clerk received quote from Matt's Restoration but didn't include it with memo as it would give unfair advantage to other bidders. This is only a preliminary discussion as no funds have been set aside for restoration. Beau Dupre quoted price to Weinreich of \$800 - \$1000.

Matt's quote states no painting would be required for 25 years, but at this time it is too costly. East side needs some attention, which Weinreich will scrap and paint for now. Seasonal worker Ron Doty will be working soon. Wonderful gift to the City and it should be taken care of.

League of MN Cities Insurance Trust (LMCIT) Workers' Compensation Renewal: Motion by Bjornson-Main, second by Goplen to renew work comp policy without a deductible. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

University of MN Tourism Center Donation Request: Council agreed to table

LMC 2014 Annual Conference 6/18-6/20 St Cloud: Button would like to attend. Motion by Bjornson-Main, second by Matte to pay costs for Button to attend LMC annual conference. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Isaac Andrew Roeschlein Memorial Application: Karrie Roeschlein: Clerk's 14-month old grandson died tragically and her yoga class wants to purchase a white flowering crab apple tree to plant in Ellen Ruth Park. Button requested room be left for possible future caboose should one be obtained. Park Commissioner Matte agreed with Weinreich suggestion behind little free libraries. Motion by Matte, second by Goplen to authorize memorial tree be planted in memory of Isaac Andrew Roeschlein at location determined by Weinreich behind the Little Free Libraries in Ellen Ruth Park. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Weinreich questioned what to do about city Dodge truck; repair transmission or consider purchasing newer vehicle? Council agreed to repair the transmission for now.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 8:00 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The April 28, 2014 special meeting of the Wahkon City Council was called to order by Mayor Sandy Reichel at 6:00 p.m. Councilmembers present were Tony Button, Ronda Bjornson-Main, and Dale Matte. Councilmember Dan Goplen was absent. Employees Chris Weinreich and Karrie Roeschlein were present. This special meeting was called by the Mayor and was properly posted. Meeting began with the Pledge of Allegiance.

PLANNING COMMISSION HEARING: Spirit Lake Steakhouse (SLS) Variance Request: Improve commercial property with covered outside porch area immediately. Future plan is to improve alley driveway/parking area and drainage at 185 North Main. Variance from Zoning Ordinance 2006-1 Section 3.3 required as impervious surface coverage must not exceed 25%. Higher impervious has been authorized within undesignated four block commercial area and request is consistent with existing businesses. All other requirements will be met.

Motion by Bjornson-Main, second by Button to open public hearing. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Kevin Dyck represented SLS. Property #25-040-0950, lots 8-12 block 16 has a Conditional Use Permit (CUP); lots across alley owned by SLS don't. If impervious is increased to expand business, the other lots should be exclusive to parking; two separate parcels. Concern is parking could be lost if property was sold separately. Secure parking for hotel may be considered in the future. Drainage plan may include drain tile under alley to parking area lots and into swamp. Weinreich would be involved at that time. Only one response was received, Tom Remer of Wahkon Inn informed clerk he was all for it. Motion by Button, second by Matte to close public hearing. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Motion by Bjornson-Main, second by Button to reopen council meeting. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Motion by Bjornson-Main, second by Button to authorize maximum impervious of 75% for commercial parcel PID #25-040-0950 Lots 8-12 Block 16 located at 185 North Main, Wahkon, owned by SLS LLC contingent upon the following:

1. Due to the fact the above parcel doesn't have ample parking contained within, PID #25-040-0955 Lots 13-18 Block 16 owned by SLIS LLC must be developed into parking through the conditional use permit process within six months.
2. Drainage plan must incorporate all parcels Lots 8-18, Block 16
3. Immediate construction of a storage building to be used at this time for patio furniture and such shall be allowed upon PID 25-040-0955 through the zoning permit process.

Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

REVIEW DRAFT ZONING ORDINANCE: City has worked with three different consultants to draft a simple zoning ordinance that also has enforcement capabilities. Previous ordinances seemed too large for Wahkon. City Attorney Troy Gilchrist drafted this forty eight page basic zoning ordinance; additional sections may be applicable, as well as definitions. Council went section by section through page 19 and clerk made notes of their additions, deletions, and questions, which will be forwarded to Gilchrist. Council will resume reviewing remaining portion at their next scheduled special meeting on 5/5 at 5:00 pm.

Button is working on Legacy Grant and needs authorization to order black granite monolith for Veterans Park. Topic will be added to 5/5 special meeting agenda.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:57 pm.

The May 5, 2014 special meeting of the Wahkon City Council was called to order by Mayor Sandy Reichel at 5:00 p.m. Councilmembers present were Ronda Bjornson-Main, and Dale Matte. Councilmember Dan Goplen and Tony Button were absent. *Button arrived at 5:42 pm.* Employees Chris Weinreich and Karrie Roeschlein were present. This special meeting was called by the Mayor and was properly posted. Meeting began with the Pledge of Allegiance.

VETERANS PARK RENOVATION PROJECT: Button is absent and had requested this be on the agenda. Button did arrive and council went back to this issue after ordinance review. Maritime Academy verified wording and symbols to be used on monolith for Navy, Marine Corp, Coast Guard, and Merchant Marines. Most are peace time symbols. Earlier order date on black India granite six sided monolith gives discounted price. Actually being shipped from India. Need additional pavers to finish walk to honor up to top of stairs and wrap around monolith. Walk to the Stone Bridge may happen at later date. Park Commissioner Matte is on board with the placement and such. Suggested community side of paver form be revised, currently asks for projects/organizations you worked on and years in the organization, which may dissuade people from purchasing one if they weren't involved in such a way. Want everyone to be able to have a paver. Some have purchased in memory pavers, could have years lived here, anything can be engraved within reason. Will mention community pavers are available in future ads. When enough are received they'll be in their own area. Motion by Bjornson-Main, second by Button to authorize ordering black India granite six sided monolith and 1000 pavers. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

REVIEW DRAFT ZONING ORDINANCE: Council began reviewing where they left off on page 20 of 48 page document drafted by City Attorney Troy Gilchrist. Other sections will be added but this is basic regulations. Requiring surveys was debated. Currently required for variance and planned unit developments (PUD) only. Properties are able to pull from a verifiable survey stake up to 350' away. Want to help development; however floodplain elevation, buildings, setbacks, drainage, etc. could be outlined on survey. Not always doing citizens a favor by being less restrictive with surveys when some regulations are specific and need professional verification. Ask attorney his opinion. *Button arrived at 5:42 pm.*

Should we have a zoning commissioner to discuss complicated issues with? Possibly the Mayor? Commissioners are appointed in January. Need disclaimer to protect city employee that they aren't professional surveyors. Need to increase fees, note when recording fees are applicable, require sufficient escrow, master list of CUPS, PUDS, variances, interim permits, etc. Need to get them recorded, past ones too. Clerk to discuss changes with Gilchrist and once redraft is ready a special meeting will be set.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:15 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The May 12, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dale Matte, Ronda Bjornson-Main, Dan Goplen, and Tony Button. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

DNR Public Announcement: DNR Conservation Officer Christopher Tetrault was present to discuss invasive species and is asking for assistance to spread the word about removing weeds and pulling boat plug immediately upon leaving the lake. Mille Lacs Area Tourism is getting the info out via Facebook. Hope to be able to enforce rules through education. Don't want to upset tourists but he has no discretion to issue warnings, only citations with \$100 fine for first offense. Wahkon website should have info as well. "Pull your plug" signs would be nice to have at resorts and city parks. Tina Chapman and Terry McQuoid may pool money to order some for local businesses.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Bjornson-Main, second by Matte to approve consent agenda with exception of Item A being pulled for further discussion. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

B) Friends of the Soo Line Trail Meeting 5/21 Wed. 7 pm @ Wahkon Presbyterian Church

C) Mille Lacs County (MLC) Household Hazardous Waste Collection 6/5 Thurs. 3-7 pm @ MLC Public Works Garage @ 6813 State Hwy 27, Wahkon

D) Charitable Gambling Report: 3/2014 Mille Lacs Drift Skippers (MLDS) \$503.50 & Onamia Lions \$45.19

E) Treasurer's Report 5/5/14 Ending Balance \$544,888.25

F) Interim Financial Monthly Analysis Reports

G) Checks #22405 Dated 4/18/14 through #22449 Dated 5/12/14 Total \$20,502.77

A) Meeting Minutes: 3/10 Council: Mayor wasn't present at this meeting and will abstain. Motion by Bjornson-Main, second by Button to approve 3/10/2014 council meeting minutes. Ayes: Matte, Goplen, Bjornson-Main, and Button. Abstain: Reichel. Motion carried.

ORDINANCES, RESOLUTIONS & POLICIES: Resolution No. 20140512 "Accepting Donations to Construct Permanent Dock: Received \$1818.75 from MLDS for Wahkon Arctic Blast Raffle proceeds, and \$120 from Spirit Lake Steakhouse for WAVE prom dance photo booth proceeds, total of \$1938.75. Motion by Button, second Bjornson-Main to adopt Resolution No. 20140512. Ayes: Matte, Goplen, Bjornson-Main, and Button. Abstain: Reichel. Motion carried.

REPORTS: Wastewater: MN Pollution Control Agency (MPCA) Application Complete Letter: Question 20 has been resolved. Permit fees were increased substantially to cover expenses.

Larson Rentals Sewer Repair Permit Under Protest: Larson paid for two separate camera fees relative to sewer problems at rental. Found sewer pipe pulled apart close to the basement under the deck. He excavated and glued pipe together and replaced elbow for clean out. Weinreich was onsite even though no permit was pulled. Larson informed Clerk one wasn't required as ordinance states one is needed for replacement and he made a repair. Per League of MN Cities (LMC) Council must interpret ordinance intent. Replacement means repair per council and is consistent with past practices. Air pressure test wasn't applicable, but permits are required to ensure work is done correctly. Motion by Matte, second by Button to require \$100 sewer permit fee for Larson Rental sewer repair. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Zoning List: Same pending issues as previous month: J&J's Detached Townhomes, Ellis, Diver, Poshusta, who will have a new survey done this spring, and Weiers, who is working on completing his siding. New permit issued to Jeff & Patti Packer for 14'x16' porch @ 435 North Main.

Complaint List: Sheila Haack & Paul Sand: Spirit Lake Steakhouse cleared their back lots and Haack/Sand property is more visible. Fence is falling into alley, holes in buildings, miscellaneous items all over. Likely blight issues on side of property abutting Chippewa and Presbyterian Church. Clean up day has passed. Council is aware of their health and financial situations; maybe volunteers could be found. Clerk to send letter requesting plan of action within 15 days and offer volunteer assistance. Put on June agenda.

Jeff & Sandy Nelson: Just received signed complaint thus it wasn't on agenda. Property is in very bad condition with deteriorating house addition, fences and sheds. Clerk to send letter requesting plan of action within 15 days. Put on June agenda.

Employee, Committee & Councilmember Updates: Weinreich stated he and Button reviewed street and ditch conditions. Danners purchased Banks property and did some ditch improvement. This property takes drainage from Schubert and Hwy 27 through several meandering turns, which they cleaned out. Property will be surveyed to determine elevation for floodplain purposes. Wait to hear their development plans and then discuss ditching.

City Wide Garbage & Recycling Collection Discussion: Wayne's Sanitation: Council agreed to discuss this earlier in the agenda as the same courtesy was extended last month to Jim's Mille Lacs Disposal. Jake Strecker was present questioning what the city has planned. Preliminary discussion only to gather information, nothing has been decided and council knew Wayne's Sanitation would need to be brought into the conversation. Community voted on community issues during Chili Cook Off, this being one of them. Street Commissioner Button stated trucks weighing 32-35,000 pounds affect street integrity; more haulers mean more wear and tear. Safety issue for kids, golf carts, etc. Recycling is bigger than ever. Amy Goplen's email was read disagreeing with having one hauler and others she spoke with agree. Mike & Sue Temte informed Clerk they agree with one hauler in order to protect streets. Kathy Jackson is against it and commented that Wayne's is second generation Wahkon business. A community she knows went with local contractor. To precede council motion would be required and then public hearing. Matte likes the way it is now. Strecker is trying to plan for the future. As of now city wide one garbage hauler issue is tabled.

Employee, Committee & Councilmember Updates: Continued: Weinreich stated air release valve was hit by county or state plow and full of water. Pump service company will be out soon to repair it. MnDOT brought in blacktop at corner of Hwy 27 and Co. Rd. 23.

Ellen Ruth Boat: Weinreich will work on scrapping and painting it, as will seasonal worker Ron Doty. Does anyone need community service hours? Button and Jill Dupre may look for historical preservation grants. City should consider wider roof for better protection against elements and add dock so people can look into it.

Fence: Clerk to send letter to Kim & Dave Tyson to discuss fence between them and Ellen Ruth Park. Issue was to be discussed this spring. Put on next month's agenda.

Gazebo: WAVE Chair Button received four bids for gazebo materials with only \$266 difference between them. Lowest bid is Country Lumber \$4500.07. Volunteers will do the labor. Motion by Bjornson-Main, second by Matte to award bid for gazebo supplies to Country Lumber for \$4500.07. Ayes: Matte, Goplen, Bjornson-Main, and Reichel. Abstain: Button. Motion carried.

Button needs volunteers to clean beach prior to Memorial Day service at Veterans Park on Sunday 5/25. Check with Tim Pater of Island View Resort to possibly use his equipment. Representative Sondra Erickson, Senator David Brown and Mayor will be attending. Service will include the reading of 140 plus names of Veterans with pavers installed in Walk to Honor. Motion by Bjornson-Main, second by Matte to purchase microphone speaker system up to \$500 from Charitable Gambling Fund. Ayes: Matte, Goplen, Bjornson-Main, and Reichel. Abstain: Button. Motion carried.

Sewer: Bjornson-Main updated council that she and Mayor met with County Board Member Dave Oslin about Gary Anderson drainage ditch fine and city sewer berm. Also questioned why Jeff Nelson was dumping in manhole? Weinreich allows dumping of holding tank water only to flush dead ends.

UNFINISHED BUSINESS: Feral Cats Sterilization: Kathy Jackson was present and thanked council for unanimously deciding to donate \$300 to this cause. Nineteen cats were done, ten were feral, and all were adopted. One philosophy is to release them back into the community to defend their territory thus not allowing others to enter. Cost was \$1450 for 19 cats, a full day of work, travel and vet cost.

Possible Land & Building Acquisition @ 160 2nd St E: Perfect opportunity to obtain land near city hall buildings. Invite City Financial Advisor Shannon Sweeney of David Drown Assoc. to next meeting to discuss financing.

Wahkon Community Use Laptop, Public Wi-Fi Hotspot & MLC Town Hall Power Point: Blandin Foundation Community Broadband Grant to MLC: County tech person installed everything. Wonderful service for community citizens to use laptop and attend telecast county meetings.

NEW BUSINESS: WAVE Committee Legacy Grant Recipient \$9,900: Dept. of Admin. Office of Grants Management Letter: Jill Dupre wrote the grant application for Veterans' Memorial Park Renovation project with help from Button. Great job!

Kansas Sampler Foundation Rural Cultural Elements: Tony Button: Article helping communities find what is special about their area by looking at eight elements: architecture, art, commerce, cuisine, customs, geography, history, and people. Would be wonderful if we had a chamber to do this or the businesses, but WAVE can't take on more; need more partners. Button may consider doing a WAVE newsletter this year listing upcoming projects and requesting volunteers.

Wahkon Days 8/15 – 17: Onamia Lions One Day 8/16 On Sale Liquor License: Motion by Button, second by Goplen to approve One Day On Sale Liquor license to Onamia Lions for Saturday 8/16/2104. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Street, Alley & Launch Closures: Motion by Bjornson-Main, second by Button authorizing closing of 2nd Street E (from Hwy to Meshigun Ave), Block 9 alley, portion of Block 16 alley, 1st Street W, Hill Street, Chippewa Avenue, and launch as needed for Wahkon Days festivities. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Waive Noise Ord. Section 92.18: Motion by Button, second by Matte to waive Noise Ord. Section 92.18 for the weekend of Wahkon Days 8/15 – 17. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Schedule Permanent Dock Public Hearing? DNR permit is costly. Some money has been raised but need location. Businesses are for it; parking structure for boats. Once we know site DNR Aitkin representative will come to check it out; two possible locations in Veterans Park. Need to look at lake depth too. May name it the Merchant Marine Dock /Pier. Estimate is \$18-20,000 for 200 foot dock; a lot of dock to maintain. Incorporate watering system for park by attaching pump under dock. Post public hearing notice for next meeting 6/9 at three locations and also on website. Mark sites A & B with lath.

Open Forum: Community Sign on Soo Line Trail: Negotiated with TCI Signs to increase individual sign width from 3"x16" to 6"x15" while keeping same price for orders through 6/1/2014. Will go with simple background so they stand out.

WAVE now has a Facebook Page thanks to Holly O'Neil. Button is waiting on updated price for monolith. Previous price expired before all funds were raised. Legacy Grant funds will be used.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:46 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The June 9, 2014 Wahkon City Council meeting was called to order at 6:00 pm by Mayor Sandy Reichel. Councilmembers present were Ronda Bjornson-Main, Dan Goplen, and Tony Button. Councilmember Dale Matte was absent. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Goplen to approve the consent agenda as written with exception of item E being removed for further discussion. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 4/14 Council

B) Friends of the Soo Line Trail Meeting 6/18 Wed. 7 pm @ Wahkon Presbyterian Church

C) July 4th Fireworks, Friday 7/4 @ Dusk

D) Sadie Hawkins Dance Western Dress @ Spirit Lake Steakhouse 8 – Midnight Sat. 7/19 Tickets \$10; Proceeds toward Permanent Dock

F) League of MN Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form: City accepts liability coverage limits of \$1,500,000 from the LMCIT & does not waive monetary limits on municipal tort liability established by MN Statutes 466.04 as recommended by agent.

G) Charitable Gambling Report: 4/2014 Mille Lacs Drift Skippers (MLDS) \$59.41

H) Treasurer's Report Ending Balance \$537,724.24

I) Interim Financial Monthly Analysis Reports

J) Checks #22450 Dated 5/16/14 through #22499 Dated 6/9/14 Total \$54,715.46; Less Transfer Total \$44,715.46

K) City Hall Closed Fri. 7/4 for Independence Day

L) Board of Water & Soil Resources (BWSR)/Anderson Onsite Mtg Mon. 6/30 @ 10 am

E) U.S. Postal Service Public Hearing @ Wahkon Comm. Hall Thurs. 7/24 @ 6 pm Regarding Wahkon Post Office: Removed from consent agenda for further discussion. Post Office will no longer be fully staffed with a post master. What services does the public want? Continue post office with limited hours, have mailed delivered, etc.? Clerk was informed questionnaire would be mailed out prior to hearing. Council wants more detail at next meeting.

Ellen Ruth Park Fence: Council agreed to move this item up due to time restraints. Kim & Dave Tyson were present. They've improved their parking lot, removed deteriorated privacy fence and caboose, replaced some fence rails, extended parking lot with class five, added drain tile to improve drainage across parking lot, constructed addition to their business and a covered porch. Fence was there when Tyson's purchased property and marks their property line. At this time they have no funds to improve it further. They have no issue with park patrons, only with some Soo Line Trail snowmobilers that cross their property. They believe City cannot erect fence on north side of alley thus increasing park property because abutting property owners have underlying rights when not being used for intended purpose. Block 8 was dedicated as a park but not the alley. If alley were vacated, 10' to Tyson and 10' to Block 8, Ellen Ruth Park. Park Commissioner Matte had brought this up last year due to fence disrepair. Citizens have voted for park improvements. Matte was looking at vinyl or chain linked fence and questioned if Tyson would pay for the gate portion for their access? Reichel and Bjornson-Main aren't for chain link. Original plat shows this alley. No funds were budgeted for park fence. Council agreed to table the matter as it is no longer a blight condition and requested Tyson's keep it maintained, which they agreed to do.

PUBLIC HEARINGS: Future Permanent Dock Location: Site A (closer to Stone Bridge) & B (in front of Vets Park) Marked w/Lath @ Vets Park. This issue didn't require a hearing but council wanted to be proactive and gather opinions. What are the reasons to build this permanent dock? To bring people to town via the lake. Received votes for a permanent dock at WAVE Chili Cook Off. Construction through fundraising efforts, not tax payers money. Businesses like the idea too. Trails were marked well for snowmobilers to come to town this past winter as another means to bring people to town.

Mayor Reichel handed over the meeting to Acting Mayor Bjornson-Main as she went into the audience to discuss her resort lease. She doesn't feel the last two resorts in town are considered in the same light. We pay to use that piece of land for our business. Tonight's discussion isn't about our leases, but she wants her feelings known as a business owner. Read excerpt from Don Robbins Wahkon book that during the depression resorts were instrumental in keeping the city going. Please take this into consideration when discussing our lease. We should want to help all businesses become better.

Reichel came back to council table and took over meeting. City of Walker has docks that are used by citizens and tourists who arrive by water to eat and shop. No overnight mooring. At one time they leased space to dinner cruise boat. Walker has lease agreement for docks owned and maintained by condo association located across the street. In our case, should a business want to use it, this would need to be addressed. Reichel votes for site B for uniformity reasons. Audience member asked if dock was being built for city or Spirit Lake Steakhouse. Built for everyone to make Wahkon a lake destination. Need to investigate styles, want low maintenance; approximately 8' x 200'. DNR permit is \$1500. Floating dock on Lake Superior has lifetime guarantee. Clerk read Chris Turnbull's email stating he doesn't want dock on Maple Lane. Bjornson-Main likes site A, closer to boat ramp and easier walking. She believes in a perfect world it should be where the fishing pier is so dock length could be shortened and then all boats would be together near launch. Fishing pier could then be in front of Veterans Park near playground. Button votes for Site A. Goplen leans slightly more towards site A. Council agreed this issue is now up to WAVE for fundraising and such. All plans need council approval. Public hearing was closed and council meeting began again.

ORDINANCES, RESOLUTIONS & POLICIES: Resolution 20140609 "Approving 2014 Election Judges for Both the State Primary & General Elections": Clerk will have alternate judge work a shift so they become familiar with the process. Will also have a backup head election judge in case clerk becomes ill or has emergency. Motion by Bjornson-Main, second by Goplen to adopt Resolution 20140609. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Judges are: Christine Bjornson, Elaine Freichels, Marjorie Hoyt, Deanna Nordstrom (back up head election judge), Glenice Peterson, Barb Stone, April Weinreich, and Diane Wolfsteller (alternate).

REPORTS: Wastewater: Weinreich: Lots of rain and lots of inflow and infiltration (I&I). Base elbows need to be replaced at lift station #3 for cost of \$3185 by DPC. This will require bypass so he'll contact Nelson Sewer Service to haul wastewater to ponds if he has adequate equipment, approximately \$1500. Main lift station pumps are falling behind, not getting gallons per hour that they should. Will pull pumps to see if it is mechanical. May also be force main blockage or air release valves. Motion by Bjornson-Main, second by Button to do necessary repairs to lift stations #1 and #3 and to check air release valves at cost not to exceed \$7500. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Clerk to send Mille Lacs Island Resort (MLIR) letter detailing their high flow numbers and reiterating need to set up annual meeting. Believe they televised their lines in 1999 and it is time to do them again. Need to decrease I&I.

Zoning List: Non-compliant issues same as previous month: J&J's Detached Townhomes, Ellis, Diver, Poshusta, and Weiers. New permits issued to Jost for 14'x14' addition @ 970 W Hwy 27, Cassady 10'x25' deck @ 410 Hennepin Ave N, and Spirit Lake Steakhouse 46'x80' patio addition @ 185 North Main. New permit to Power Sports of MN, aka Hidden Bay Resort for 14'x15' screened porch/gazebo @ 590 Broadway St W. Weinreich gave background that previous Hidden Bay Resort property is two parcels, one sold to Power Sports and other was foreclosed upon by bank. As it sits now, Power Sports doesn't have access. Bjornson-Main disagrees and knows they have ingress/egress access. She also explained that Power Sports has electric and lift station, while bank property has the well. Existing driveways to Power Sports RV sites are located on the bank land. Hopefully this will be resolved soon and all properties will once again be one functioning resort.

Schiltz Proposed Residence @ 434 Bennett St: Chip Frederickson of Country Lumber was present to discuss Gary Schiltz proposed new residence. Current structure can't be used during winter. Engineering firm Bogart Pederson & Assoc. Inc. did certificate of survey and accordingly new structure will meet all setbacks. After Labor Day, Jim Staricha will move the cabin and David Larson will do excavation; slab on grade, two story year round structure. This property was subdivided from larger parcel and new structure will improve current setbacks. Floodplain regulations aren't applicable at 1256' elevation; they'll bring in 6" of fill. Ensure drainage doesn't adversely affect neighbors. Frederickson wanted council fully aware of plan prior to pulling permit. Schiltz will be a future full time resident.

Complaint List & Opportunity to be heard: Berg/Sand & Nelson: Clerk provided pictures taken today to compare to previous existing conditions. Paul Sand was present to discuss blight condition @ 180 1st St W and provided plan of action as requested. Scrap metal on trailer will be removed soon. Barn lean-to was removed. Barn is sound but not level as people dug out manure from underneath. He'll level it and repair open holes next. Fence is 40 years old; he pulled it straight and added some to the end. Giant roll of fencing will be removed. Bracing to fence will be removed. Cement pillars from old saw mill are partially buried throughout back yard. Council thanked him for his efforts and hopes it can be fully resolved by next month.

Nelson @ 415 Broadway St W: No one was present nor was a plan of action provided to city as requested. Part of fence was replaced with new, deteriorated plastic sheeting tent was removed, and some cleanup was done. Holes in roof and side of garage were covered with plastic but not repaired. Nothing has been done about the rear house addition with several holes on walls and roof. Council directed Clerk to send second letter explaining more work is required; buildings can't be open to the elements and must be secure. Explain this is final letter before city attorney becomes involved and all fees to resolve this are their responsibility. Put on next month's agenda.

Employee, Committee & Councilmember Updates: Weinreich is trying to get bids for residing entryway. Clerk to email Randy Christensen.

At a previous meeting a motion was approved to order 1000 pavers for Walk to Honor path based on what Button requested, but that quantity should have been 2000. WAVE has ample funds and 2000 have been ordered. Please correct motion. Motion by Bjornson-Main, second by Goplen authorizing 2000 pavers instead of original approval of 1000. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Sacred Heart Church (SHC) would like to borrow city tables for their bazaar. Usual policy is we don't, however, they are very helpful during Wahkon Days with parking and loan us items too. Council agreed to loan them out to SHC with the condition they must be used inside.

City Engineer: Greg Kimman is no longer with S.E.H. but employed with City of Little Falls as their engineer. S.E.H is working on his replacement.

Button: Gazebo work has begun. Want to finish entire Walk to Honor path with blank pavers to be replaced with future engraved ones. Midway Garden Club did some landscaping near bridge, and tended existing Veterans Park gardens. Sadie Hawkins fundraising dance on the patio at Spirit Lake Steakhouse will be 7/19 for permanent dock; limited to 120 people.

Poshusta Zoning Violation: Excessive Impervious & Encroachment: Poshusta was unable to attend due to work. Fran Bachman was present. Poshusta had contractor saw cut cement and has shoveled some rock off Bachman's property. Bachman stated his grass is being killed by excess run off and his property has been devalued. He is now considering selling to Poshusta and Turnbull. Council agreed awhile back to work with all parties to find resolution. One suggestion is to re-route Maple Lane at no expense to the city. Weinreich informed Poshusta he needs to cut back cement far enough so runoff is contained to his property. Clerk to ask Poshusta to be at July meeting to discuss further.

UNFINISHED BUSINESS: Possible Land & Building Acquisition @ 160 2nd St E: Financial Advisor Shannon Sweeney was present. City has authority to buy property for city purposes through capital improvement bond. Must have public hearing allowing citizens time to petition should they disagree. There are other venues, but they could be expensive. If storage unit rental continues, bonds can't be used to fund private activities. Recommendation is to use cash for that portion of the purchase. Other option is find different loan source or discontinue the rental. Ran figures for MN Rural Water Assoc. (MRWA) MIDI-Loan for \$111,000 (including fees) at 3.85% interest, approximately \$9500 annually for ten years. Based on last tax levy of \$212,000, increase would be 2.5%; if storage unit rent was applied, levy increase would be less. Add 1 to 1.5% to interest rate for taxable bond financing. Buildings would be considered retail and not the land. Reasonable allocation of \$10,000 cash would suffice for retail side of purchase. Council agrees an opportunity like this doesn't come along every day; property is across the street from city hall. Greater MN Credit Union (GMCU) now owns the property and informed Weinreich they gave us a price of \$130,000. We don't recall being told a price. Motion by Button, second by Bjornson-Main to offer GMCU \$100,000 with 90 day financing contingency for property located at 160 2nd St E. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Closed meeting can be held for future negotiations. Sweeney doesn't need purchase agreement but we should have one for our protection. Clerk to send offer via email.

Capital Improvement Plan (CIP): Sweeney can also help council draft a CIP at no charge, unless meetings are involved. Don't think of it as a wish list but as a list of city needs; a budget tool. Weinreich compiled a partial list that will be given to council next month.

City/WAVE Legacy Grant Recipient \$9,900 State of MN Grant Agreement: Motion by Bjornson-Main, second by Goplen to enter into MN Grant Agreement. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Clerk to sign as city agent.

Clean Up Day History: Clerk inadvertently forgot to contact Mille Lacs County (MLC) to deliver mattress/box spring recycle container until it was too late in the week. Disposal of spring items cost us \$1166.27 of which some could have been recycled, while others were too stained and/or were sofa and chairs. Clerk drafted check list so this doesn't happen again. Total \$2731.03 compared to \$2222.32 for 2013; received \$657 in donations compared to \$540. Some people complained hours were too short; 8 to 11 am. Contractor prefers to do both Isle and Wahnkon on the same day with time for lunch in between.

Petty's Land Restoration Relative to MN Vikings Arctic Blast 2014: As this was our first year, city wasn't sure how much parking would be needed. Petty's land was plowed by R.C. Habeck with a grader due to snow depth, to be used for snowmobile trailer parking. This spring it was evident gravel and sod were disturbed and Petty requested it be repaired promptly. Due to rains, Ken Schimek was hired with track bobcat, top soil purchased from Cemstone, and diesel fuel for cost \$909.26, not including Weinreich time. If we have Arctic Blast again consider using only front portion of land and begin plowing promptly so heavy equipment isn't required.

NEW BUSINESS: Field Street to Lake Mille Lacs Buildings' Encroachments Relative to Possible Future Property Sale: Included survey of Field Street indicating encroachments. Street Commissioner Button believes if owners plan on selling the shed should be removed. Corner of one of the newest manufactured homes is also encroaching. Hope to begin trail system. Reichel stated there are similar situations all over Wahkon and we haven't required action from others who have sold. City attorney stated before that unless we have a planned purpose for the street it would be difficult to have items removed. This shed is very well built. Property will be sold with knowledge of encroachments. Council agreed nothing will be required of the current owners due to not having a formal plan for Field Street at this time. Area is very low and drainage is an issue too. City can't lose public right of ways even if being used by abutting property owners.

Street Blacktopping Quotes: Due to heavy spring rains we are behind schedule. Weinreich contacted three companies; received two bids, North Central Paving and Rocon Paving. Blacktopping budget is \$35,000. North Central is lowest when you reduce bids by item #5, Lake Shore Blvd. Council agrees something more needs to be done on Lake Shore Blvd than another overlay due to shifting culverts and lack of road base. Discussion ensued on how to resolve this; soil borings, improving ditches, fabric, strap culverts so they don't rise, etc. Do we try something as test pilot on small portion? Button will investigate options. Motion by Button, second by Goplen to authorize Weinreich to select blacktopping company with Street Commissioner Button deciding areas to be blacktopped. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Alley: Weinreich will bring in dirt where the alley blacktop is encroaching upon Bjornson-Main's property. She can't mow it as is.

Set Employee Review Meeting Date: Last Review 1/2012: Put on 7/14 agenda as last item. Council agreed if meeting is too lengthy it may get pushed to a future meeting.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 8:25 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The July 14, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dale Matte, Dan Goplen, Ronda Bjornson-Main, and Tony Button. Employees Chris Weinreich and Karrie Roeschlein were also present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Bjornson-Main, second by Button to approve the consent agenda as written. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 6/9 & 5/12 Council

B) July Fourth Celebration Thank You

C) Sadie Hawkins Dance Western Dress @ Spirit Lake Steakhouse 8 – Midnight Sat. 7/19 Tickets \$10; Proceeds toward Permanent Dock

D) Notice of Filing for City Offices 7/29 – 8/12 for General Election: Mayor (2 years) and two Councilmembers (4 years)

E) League of MN Cities (LMC) 2015 Dues Memo

F) LG220 Application for Exempt Permit: Sacred Heart Church (SHC) Bazaar 8/10/14: Acknowledged with no waiting period as usual policy.

G) LG220 Application for Exempt Permit: Mille Lacs Equal Rights Foundation (MERF) Raffle 10/15/14: Acknowledged with no waiting period as usual policy.

H) Charitable Gambling Reports: 5/2014 Mille Lacs Drift Skippers (MLDS) \$740.20 & 4/2014 Onamia Lions \$62.82

I) Treasurer's Report Ending Balance \$504,346.28

J) Tax Settlement Report \$135,834.19

K) Interim Financial Monthly Analysis Reports

L) Checks #22500 Dated 6/11/14 through #22542 Dated 7/14/14 Total \$104,505.52; Less Transfer Total \$70,539.27

ORDINANCES, RESOLUTIONS & POLICIES: Resolution No. 20140714 "Approving Charitable Gambling Within the City Limits of Wahkon": MLDS at Spirit Lake Steakhouse: Motion by Bjornson-Main, second by Goplen to adopt Resolution No. 20140714. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Ordinance 2014-2 "Regulating the Use and Maintenance of Streets, Alleys and Sidewalks": Made changes as directed by council to amend Ord. 2013-2 but for simplicity redid entire ordinance; when adopted it will repeal 2013-2. As written tables and chairs must be removed when café isn't open. Currently businesses leave them overnight, which is fine with council. Make necessary changes.

REPORTS: Zoning List: Same unresolved issues as previous month.

Poshusta Impervious Violation Issue & Resolution: Survey was completed with projected impervious of 37.4% once 96 square feet of cement is removed. Removing additional 2' back from property line will have impervious close to approved amount of 35.8%. Drainage must be contained to his property. Weinreich will verify compliance for next meeting.

Wastewater: Road is washing out on new sewer pond due to heavy rains. Time & material will be costly but road must be dependable. Discuss budgeting for drain tile in 2015. Ponds are full to capacity and one corner should be built higher. Motion by Button, second by Bjornson-Main, to hire RC. Habeck Excavating to improve pond road, build up pond corner and add class five to berm, not to exceed \$10,000. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Complaint List & Opportunity to be heard: Berg/Sand & Nelson: Paul Sand was present. Trailer full of metal is gone. Barn has been leveled, but there are still holes to repair. He'll continue working on it.

Nelson: Green house has been removed and tin was secured to corner of garage. Buildings are no longer open to the elements.

Employee, Committee & Councilmember Updates: Button: WAVE volunteers are working on gazebo Mondays and Fridays. Connecting Walk to Honor to steps will begin soon. Lost all sand city brought in at park beach area; kids still using it. Park Commissioner Matte likes gazebo location. Becker Electric will install electric to gazebo and repair receptacle on pole by bandstand.

Wahkon Days Memo: Wahkon Days Committee received request to relocate band stand and needs some direction. Electric pole near alley is best for band. Having on 2nd Street isn't as quant plus tickets and food are sold from hall windows. Crowded atmosphere is appealing; put band on grass alley near city well.

UNFINISHED BUSINESS: U.S. Postal Service Public Hearing @ Wahkon Comm. Hall Thurs. 7/24 @ 6 pm Regarding Wahkon Post Office: "After receiving the results of this survey, the Postal Service will examine the responses and, unless the community has a strong preference (more than 60 percent) for conducting a discontinuance study for the Wahkon Post Office and establishing one of the additional sources of services described below, the Postal Service intends to maintain the Wahkon Post Office with 4 hours of window service each weekday. Current Saturday window service hours and access to delivery receptacles will not change as a result of the POST Plan realignment of weekday window service hours." Button wrote letter requesting it not be closed entirely as it seems a city dies when their post office is closed.

Street Blacktopping, Culvert & Sidewalk Replacement: Street Commissioner Button and Weinreich agreed to reclaim portion of Lake Shore Blvd as Anderson Brothers was nearby. Reclamation should help solidify street base and keep blacktop viable longer. Shouldering will be extra. With reclamation blacktop budget will exceed \$35,000. North Central Paving will do remaining blacktop as directed. With heavy rains there is extra water eroding blacktop; work needs to be done. Motion by Button, second by Matte authorizing additional \$10,000 for blacktopping, total of \$45,000. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Culverts: Purchased culverts outright and RC Habeck will do work; budget \$11,000. One is collapsed, no longer needed and won't be replaced.

Sidewalk Replacement: Clerk sent letters to four businesses explaining 50/50 cost split and requesting they return form if willing to participate. Larson Rentals called stating his approval. In most past instances, businesses approach city making request. City could assess but that is a lengthy process and usually requires city engineer.

Dale Gieski was present. Water from highway drains across driveway and enters his property. Has gone through several sump pumps over the years and has two going constantly. No sidewalk or curb at his house, it ends just after the Look By Us. He cemented in couple hundred bricks around basement parameter to help alleviate water drainage. Weinreich suggested installing asphalt apron and curb to corner of 3rd St. MnDOT & City piles snow in the area until it can be hauled away. City paid entire cost for asphalt sidewalk down to park. Split of 50/50 is policy for concrete sidewalk. Council agreed to lay asphalt to alleviate drainage issue to Gieski's property at no cost to him.

Weinreich is obtaining quotes per linear foot. Contractors disagree on sealing concrete, one believes it causes spalding. City requires sealant. Have \$6000 budgeted. Clerk to send letters with cost details for participating businesses to sign. Check with Mugg's; maybe he can remove landscape area so tables can be pushed back further as they currently block most of the sidewalk.

NEW BUSINESS: Radisson Avenue Access Request: Vernon Peterson: Letter requesting permission to cut brush and trees 12 feet wide to extend Radisson to gain access to Lot 2, Block 1. City attorney gave his opinion Peterson can do it as a land owner if he asks neighbors, pulls land excavation/alteration permit, pays \$40 fee, and obtains liability insurance. Street Commissioner Button noted that city volunteers are covered when cutting and grubbing trails on paper streets. Check into this possibility. Abutting property owners have underlying rights to abutting streets. City attorney suggested city consider a written policy in the future.

3.2 On Sale One Day Temporary Liquor License: SHC Bazaar 8/10: Motion by Bjornson-Main, second by Button to approve 3.2 On Sale One Day Temporary Liquor License to Sacred Heart Church (SHC) for their bazaar 8/10. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Off Sale Liquor License: Lori Niesen of Morning Star Market (MSM) Effective Immediately Upon State Approval & Compliance: Motion by Bjornson-Main, second by Button to approve Off Sale Liquor License to Lori Niesen of Morning Star Market (MSM). Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Open Forum: Please limit to approximately 3minutes. Council will likely place issue on next month's agenda to fully review prior to making a decision. Hubert Rodrigue was present and insists City fix Radisson Ave just beyond his driveway as it is only dirt and ruts are bad. Received quote of \$2,000 to do it right. This issue has been discussed before. City has stated they will only lay down class five. City would allow Rodrigue to improve it at his cost. Weinreich will check with North Central Paving on this. Rodrigue also questioned when ditch would be mowed; Weinreich will check with Habeck who maintains township ditches.

CLOSED MEETING PORTION: Motion by Bjornson-Main, second by Goplen to close council meeting. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting closed at 7:17 pm. Council took five minute break. Council called closed portion of meeting to order at 7:24 pm.

Land & Buildings @ 160 2nd St E Negotiations: Greater MN Credit Union (GMCU) declined City offer of \$100,000. If they put on market they are going to be paying more in taxes, upkeep, realtor commission, etc. Why should City consider this purchase? Current city hall is pole barn/tin shack that storm could destroy, will be inadequate in years to come, we'll never have this opportunity again with proximity to current land, future city growth/equipment storage, storage unit rent would offset portion of payment, and possible future community storm shelter. Location, location, location. GMCU mentioned \$130,000 price offer to City; we weren't aware of this figure. We are their excluded client should they list it. Motion by Bjornson-Main, second by Button to offer GMCU \$115,000. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Send letter asap.

Employee Reviews: Closed per employees' request: Last employee review was 1/2012. Insurance stipend stopped as city began providing health insurance at 100% for single coverage effective 7/2012. Clerk explained Weinreich was given extra 42 hours to recovery from surgery. Council at 12/12/11 meeting approved using two weeks vacation and extra bank hours during recovery, even if hours go negative and leaving one week vacation on the books to use after recovery. Upon his return he was no longer accumulating extra bank hours as we began paying actual hours, including overtime. Mayor didn't recall this being their intent and clerk apologized if she misinterpreted. Clerk also questioned ability to save vacation for sick from year to year. Currently employees can cash out one week vacation but must use the rest or lose it by anniversary date.

Employees were individually interviewed by council and then both returned to chambers. Motion by Bjornson-Main, second by Matte that effective immediately clerk will continue at maximum pay level of #17; Weinreich will go to level #13 from level #12; authorize 40 hours maximum bank of personal paid leave days for sick days with 50% cash out when employee leaves on good terms, Clerk to receive 40 hours bank immediately as Weinreich received 42 after surgery; and Clerk to increase average daily hours up to eight due to work load. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Rewrite Ordinance 2008-3 with new details outlined above, including removal of Section 2 Extra Hours as paying Weinreich overtime became effective 2/1/2012.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 8:41 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The August 11, 2014 Wahkon City Council meeting was called to order by Acting Mayor Ronda Bjornson-Main at 6:00 pm. Councilmembers present were Dale Matte and Tony Button. Mayor Sandy Reichel and Councilmember Dan Goplen were absent. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Matte to approve the consent agenda as written. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously.

A) Meeting Minutes: Forthcoming

B) Notice of Filing for City Offices 7/29 – 8/12 for General Election: Mayor (2 yrs) & Two Councilmembers (4 yrs)

C) Notice of Primary Election Tues. 8/12 & Ballot Sample

D) MN Rural Water Assoc. (MRWA) Thanks Wahkon

E) Main Street Flower Barrels Thank You

F) LG220 Application for Exempt Permit: Isle Sportsman's Club Raffle 9/27/14 @ Wahkon Inn: Acknowledged with no waiting period as usual policy.

G) LG220 Application for Exempt Permit: Sacred Heart Church Quilt Raffle 9/28/14: Acknowledged with no waiting period as usual policy.

H) Charitable Gambling Reports: 6/2014 Mille Lacs Drift Skippers (MLDS) \$28.63 & \$1280 to WAVE; Onamia Lions \$97.63 & Zero for 5/2014

I) Treasurer's Report Ending Balance \$610,956.50

J) Interim Financial Monthly Analysis Reports

K) Checks #22543 Dated 7/18/14 through #22595 Dated 8/11/14 Total \$62,664.77

ORDINANCES, RESOLUTIONS & POLICIES: Resolution #20140811 "Accepting Donations Toward 2014 July Fourth Celebration": Received \$1991.75; all names were read aloud. Motion by Matte, second by Button to adopt Resolution #20140811. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously.

Resolution #20140811A "Calling Public Hearing on the Intention to Issue General Obligation Capital Improvement Plan Bonds and the Proposal to Adopt a Capital Improvement Plan Therefor" Motion by Button, second by Matte to adopt Resolution #20140811A. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously. Counter offer of \$115,000 for property at 160 2nd Street E was accepted by Spire Credit Union contingent on financing. Purchase Agreement has been sent. Financial Advisor Shannon Sweeney will be at 9/8 public hearing.

REPORTS: Wastewater: Preliminary renewal of MPCA permit was received. Phosphorus loading per day limit is new to our permit, which may be due to TMDL status downstream. Submitted samples for fall discharge. Habeck fixing drainage ditch at new pond and bringing in class five on pond roads. Check valves are in at lift station 3.

Zoning List: Same non-compliant issues; J&J's detached townhomes, Ellis, Diver, Poshusta, Weiers, & SLS. New permit for Wolfsteller garage @ 370 6th St E.

Poshusta: Shed must meet setbacks as it is defined as a structure, temporary or permanent, fish house or shed. He must remove some cement and slope appropriately. Neighbor Fran Bachman wants this completed; permit approved 4/2012. Neither were present. Button went onsite with Weinreich last week. Clerk to send letter and place on next month's agenda.

Employee, Committee & Councilmember Updates: Weinreich stated blacktopping should be completed soon. Everything is spiffed up for Wahkon Days.

Transfer: Approval to transfer \$100,000 from WW Operating into WW Emergency/Improvement Fund as it is short the required \$83,500 balance for WW refunding bond. Motion by Matte, second by Button to authorize \$100,000 transfer from WW Operating to WW E/I. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously.

WAVE: Button: Gazebo is done; bravo to all the volunteers. Walk to Honor is mostly done. Will remove supplies from sidewalk before Wahkon Days.

UNFINISHED BUSINESS: Wahkon Post Office Information: Public meeting was on 7/24 here in community hall giving survey results; 160 were returned of 354 mailed out. POST plan will decrease window hours from 8 per day to 4, with one hour on Saturday. It will become a 24 hour lobby for people to get their mail. Not sure when it will become effective due to postmaster needing to decide what to do. She may retire or go to work elsewhere as this plan won't cover a postmaster position.

NEW BUSINESS: Subdivision Requests: Scharber & Robinson: This will clarify property lines on paper to be what both property owners assumed were their property lines. Tract A will go to Schwinn/Perkins and Tract B abutting Lake Shore Blvd will go to Scharber. Property has been surveyed along with legal descriptions for subdivision. Motion by Button, second by Matte to approve subdivision to Stanley Scharber for PID #25-561-0653. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously.

Robinson: PID #25-040-1371 to be subdivided into two buildable lots. Motion by Button, second by Matte to approve subdivision to Joseph & Margaret Robinson for PID #25-040-1371 to be split into two parcels: (1) Lots 3&4, Block 27 and northerly 20' of Lot 2, Block 27 and (2) Lots 7&8 Block 27, excluding highway. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously.

Mille Lacs County (MLC) Violent Offender Apprehension Unit Advisory Group: Sheriff Brent Lindgren is implementing this group and would like a representative from each city and township. Clerk to inform them to let us know when their first meeting will be and we'll try to send someone.

Set Special Meeting Dates for Zoning Ordinance Review & 2015 Budget: Tabled until 9/8 meeting where full council will be present.

Open Forum: Please limit to approximately 3minutes. Council will likely place issue on next month's agenda to fully review prior to making a decision. Button suggests we begin looking into an assessment policy. MnDOT will repave center section of Hwy 27/Main Street in 2016. City could work with them to beautify Main Street. Could widen sidewalks by 5' and install underground electric, plus real curb and gutter for storm water drainage. Bjornson-Main mentioned commercial tax burden is already high and to assess such a major improvement would likely be a hardship. There are grants for storm water.

Sidewalk Replacement: Split cost 50/50 with business owner if they agree. Trip hazards must be done. Per Cemstone, sealing of concrete is best practice. Mugg's is considering replacing his area, but hoped entire block would be done to get best price. Clerk to contact Suzanne Partridge to see if she will replace sidewalk in front of old general store that she has for sale. Council agreed not to do it unless she agrees. Assessment process wasn't formally used.

ADJOURNMENT: Motion by Button, second by Matte to adjourn. Ayes: Matte, Button, and Bjornson-Main. Motion carried unanimously. Meeting adjourned at 6:40 pm.

Karrie Roeschlein, Clerk/Treasurer

Ronda Bjornson-Main, Acting Mayor

The September 8, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Ronda Bjornson-Main, Tony Button, Dale Matte, and Dan Goplen. Employees Chris Weinreich and Karrie Roeschlein were also present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Bjornson-Main, second by Button to approve consent agenda as written. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: None at this time.

B) Mille Lacs County (MLC) Development Code Update Project Meetings Schedule

C) MLC 9th Annual Operation Community Connect, 10 am – 2 pm Thurs. 10/16 @ First Baptist Church of Milaca

D) Wahkon Days Thank You

E) Charitable Gambling Reports: 7/2014 Mille Lacs Drift Skippers (MLDS) \$962.89

F) Treasurer's Report Ending Balance \$564,348.64

G) Interim Financial Monthly Analysis Reports

H) Checks #22596 Dated 8/17/14 through #22651 Dated 9/8//14 Total \$152,614.39; Less Transfer \$52,614.39

I) WAVE Sock Hop Dance @ Wahkon Inn 8 – Midnight Sat. 9/13 \$10 Tickets

PUBLIC HEARINGS: Variance Request: Eric Anderson: Motion by Button, second by Matte to close council meeting and open public hearing. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Anderson was present and is requesting variance to build 12'x38' water-oriented structure (boat house) with 456 square feet. In 1999 Robert Dickenson was granted variance for 396.75 square footage boat house. Button thought there had to be an existing one. No each property is allowed one with certain criteria. Notice stated variance from Shoreland Management Ordinance 992-1 Section 5.22B(1) not to exceed 250 square feet, however there is another section more applicable that should have been noted, 5.22B(6) allowing such structures to have 400 square feet, maximum width of 20 feet and solely used for water related storage. This is section Dickenson received variance from. No responses were received for or against, either by mail or in person. Motion by Bjornson-Main, second by Goplen to close public hearing. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Motion by Bjornson-Main, second by Goplen to open Council meeting. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Anderson agrees that all other requirements must be met. Motion by Button, second by Bjornson-Main to grant variance to Eric Anderson, PID #25-561-0190 at 2115 Lake Shore Blvd to build a 12'x38' water-oriented structure with 456 square feet contingent all other requirements are met. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

PUBLIC HEARINGS: Intention to Issue General Obligation Capital Improvement Plan Bonds and Proposal to Adopt a Capital Improvement Plan Therefor" Motion by Bjornson-Main, second by Matte to close Council meeting and open public hearing. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. City financial advisor Shannon Sweeney of David Drown Assoc. was present. Spire Credit Union accepted City's offer of \$115,000 for buildings and land @ 160 2nd St. E contingent upon financing through statute authority for GO CIP bonds. Utilizing property as city hall and public works space is allowable. Maximum amount to be levied on all CIP bonds is limited to .16% of 2014 market value or \$62,692 available for principal and interest (P&I) payments. City has no CIP bonds and for this acquisition P&I payment estimated to be \$12,500, well below

statutory authority. P&I payment is on \$130,000; additional \$15,000 for office improvements. Council decides tonight on actual amount. Bond issuance statute authority has reverse referendum provision, allowing thirty days for voters to sign petition requiring City hold a referendum election authorizing the issuance. Petition must be signed by voters equal to five percent of the votes cast in last city general election. Assuming we don't receive petition, bond approval by council will be at 10/13 meeting with final sale at end of October. MN Rural Water Assoc. (MRWA) Midi Loan program will be utilized; 15 years at interest rate between 3.7% and 3.9%, depending on closing date. This type of loan requires bonding regulations.

Steve Dubbs of Mugg's questioned why city is interested in taking away a viable commercial business? Dubbs is silent partner of Mugg's and was checking into this property, to lease building and run storage side of the business. City records are important and should be preserved and protected. Current city hall is pole barn, future growth, no room to expand, etc. Storage unit rent would offset portion of loan payment. Property location is conducive to existing city property. Property has been empty for some time. Dubbs believes this doesn't make sense as City is paying too much and taking away commercial tax base. Kim Tyson reiterated this commercial property has been open and closed over the years.

Motion by Button, second by Bjornson-Main to close public hearing. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Motion by Bjornson-Main, second by Goplen to open Council meeting. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. One verbal comment received by Clerk prior to tonight from Gary Larson in support of purchase. Prepayment clause was his concern, which is 1% of principal if paid off before 1/1/2022. No written comments received. GMCU, now Spire, informed Dubbs city was considering purchase back in February. First official bid was in June of this year, however further back than that there were many discussions of constructing FEMA community storm shelter.

ORDINANCES, RESOLUTIONS & POLICIES: Resolution #20140908 "Giving Preliminary Approval for the Issuance of the City's General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$130,000 and Adopting the City of Wahkon Capital Improvement Plan 2014-2018": Motion by Button, second by Goplen to adopt Resolution #20140908. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Purchase price is \$115,000. City must make small cash payment for non-government side of the business, storage units. City wants additional \$15,000 to improve office area. MRWA application for Midi Loan will be changed to \$130,000. Put on next month's agenda.

REPORTS: Wastewater: Weinreich: Major sewer issue; force main near Schubert and LS Blvd was plugged. Milton Contracting came through for us by putting us first on their list. Thanks! Moving raspberry bushes and rocks off Schubert was good idea as that was where they began to check for the problem. Thankfully pond roads were fixed as pumper trucks used it during bypass while fixing the force main. Council thanked Weinreich for handling everything especially just before Labor Day weekend. Ponds are full and were designed up to 450 population, today population is 206. If Izaty's Golf & Resort would have connected to our wastewater system it would be overflowing. Yes there was a lot of rain, but that can't be all of it. If an outside entity requests sewer connection in the future we must review pond flows from this time period. Third phase of I&I would be repair/replacement of private laterals.

Mille Lacs Auto Body: Owner Andrew Rogers was present. Paul Petty will allow him to connect to the 4" lateral that goes by the building. Legal maintenance agreement should be recorded protecting both parties. This line is to the wood kiln of Petty's, which has been disconnected at this time. He wants

ability to use it in the future. No grease floor drains can be connected to sewer. Connections to sewer main require sewer connection fee, but this is a private lateral. Rogers needs to know fees in order to budget. Motion by Bjornson-Main, second by Goplen authorizing Andrew Rogers of Mille Lacs Auto Body to connect his building to the private lateral of Paul Petty that has an easement across Roger's property contingent upon pulling a sewer permit for a fee of \$100 and that appropriate legal maintenance agreement is recorded. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Well should be installed soon.

Zoning List: Clerk hasn't sent letter yet. Weinreich forwarded pictures to Clerk showing cement was cut out, rebar is still there. Adverse drainage to Bachman is bad due to rains. Fish house must meet setbacks per ordinance.

Employee, Committee & Councilmember Updates: Weinreich: Weather is hindering blacktop completion. Jim Staricha will move out Schlitz house on Lake Shore Blvd requiring six mailboxes be reset. Weinreich wants to be on hand.

Clerk to attend all day FEMA Floodplain training at county court house. Button requesting additional 500 pavers to finish connecting Walk to Honor to top of stairs at Veterans Park. WAVE made motion agreeing to purchase. Monolith didn't make scheduled shipment. Should be here 10/1 then engraved. Motion by Bjornson-Main, second by Matte to purchase 500 pavers. Ayes: Matte, Goplen, Bjornson-Main, and Reichel. Abstain: Button. Motion carried.

Due to heavy rains, lift station alarm was sounding and MLC must have received calls of concern. County contacted Reichel and Bjornson-Main at home. They explained Weinreich was being notified via Omni Site alarm system. Clerk followed up with MLC and gave them Weinreich work cell number.

UNFINISHED BUSINESS: Tyson Driveway Access Across Ellen Ruth Park Issue: Section of parking area was dug out ready for blacktop when Tyson contacted City Hall and Mayor. Blacktopping will increase parking and blocking of their driveway. Over Labor Day weekend it was blocked for several hours and one of their boat customers didn't have access. Main reason to blacktop per Weinreich was to improve area for snow piles. Tyson believes it is waste of money. Don't want to detract from park but want their customers to have access. It is public property, but Council gave them driveway access. Street Commissioner Button stated if it was paved no parking yellow lines could be painted. City to level it off with class five and Tyson will install no-parking or don't block driveway signage.

Paper Street/Driveway Access to Private Property: Vernon Peterson & Denise Buesgens: Council has authority to decide when to open streets and don't have to act on petition. Buesgens wants access to their property in order to sell it; 4' path with brush piled away from neighbors. Clerk was informed by our insurance agent that League of MN Cities Insurance Trust (LMCIT) confirmed persons clearing streets could be covered under volunteer insurance. Council agrees Peterson and Buesgens can do minimal clear cutting of brush and such in order to access their property; Radisson Ave. and 1st Street W (Hill Street), respectively. Plan of action must be approved by Street Commissioner Button. Any major street improvement with heavy equipment and clear cutting of majority of trees would require Land Excavation/Alteration Permit along with liability insurance.

Radisson Ave. and Hubert Rodrigue were discussed again. Rodrigue is confronting North Central Paving telling them to do major work to improve Radisson. Council informed Rodrigue at least twice during council meetings that city will only bring in class five to stabilize the soil. Rodrigue has paved driveway and some of Radisson to his driveway is also paved, but beyond there is only dirt access to

Joe Robinson garage. This section is used by one property owner who isn't requesting improvement. Council agreed with Weinreich that nothing is done for now until Rodrigue forwards a plan for approval.

Main Street Sidewalk Replacement: MSM hasn't returned form letter to share sidewalk replacement costs. There is an area of concern on their sidewalk. Lori Niesen informed Clerk about high cost of operating a business and this adds to that. Questioned what she gets for her taxes? Received sidewalk bids and will go with lowest price, Vivant Concrete & Masonry. City doesn't have assessment policy. City of Isle was recently sued by someone that fell during Isle Days in front of Your Personal Touch. Three entities become involved, property owner, city and state due to highway. City was found to be solely liable due to the fat city paid entire cost of sidewalk improvements. At least we split our cost; City should never pay all costs based on this information. If MSM decides not to repair sidewalk, we'll look at our options then.

NEW BUSINESS: New MN Basic Code (MBC) of Ordinances: League of MN Cities: Memo strongly suggests cities upgrade their MBC to 2014 edition, first major update and complete reprint in nearly five years. City adopted 2004 edition with many sections omitted. "Failure to adopt the new edition of the Minnesota Basic Code may subject your city to civil liability?! Many provisions of the older editions are now unenforceable due to changes in statutes or court decisions!" If a city decides not to purchase the Mayor must sign form stating "...Council has discussed this matter and has not approved payment for the supplemental pages and understands that its failure to adopt these changes may make certain portions of the city's code obsolete, inconsistent with current law and unenforceable." Button suggested county do all zoning and enforcement. Currently they have authority over ISTS, wetland issues, and city prosecution. Motion by Button, second by Bjornson-Main to purchase 2014 Edition of the MBC. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Set Special Meeting Dates for Budget & Zoning Ordinance Review: Council set budget meeting for Monday 9/22 @ 8:00 am. Zoning ordinance review meeting Monday 10/27 @ 6 pm.

Open Forum: Please limit to approximately 3minutes. Council will likely place issue on next month's agenda to fully review prior to making a decision. Beth VanderPlaats was present inviting everyone to 9th annual Operation Community Connect (OCC) on 10/16 in Milaca. She is MLC Financial Assistance Supervisor and helps organize the event. First year 75 attended and last year there were 400. Trying to increase northern county citizen attendance as last year it was about 20%. Please help spread the word. It is geared toward low income and homeless, but there isn't a set income level. There will be 30 vendors to inform people of available resources for domestic violence, mental health, etc. Also free clothes, flu shots, dental services for kids and pregnant mothers and haircuts. Transportation provided by MLC if needed. They could also use sponsorship support for dental services. Tax deductible donations can be made through Pease Christian Reformed Church, OCC's fiscal host.

ADJOURNMENT: Motion by Bjornson-Main, second by Goplen to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:47 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The September 22, 2014 special Wahkon City Council budget meeting was called to order by Mayor Sandy Reichel at 8:00 am. Council Members present were Ronda Bjornson-Main, Tony Button, Dan Goplen, and Dale Matte. Employees Chris Weinreich and Karrie Roeschlein were present. This special meeting was called by the Council and was properly posted. Meeting began with the Pledge of Allegiance.

REVIEW GENERAL & SEWER 2015 BUDGETS: Council went line by line through proposed budgets and made changes as detailed below. With revised general disbursements of \$283,600 council didn't want tax levy increase of 11.4%. However, infrastructure maintenance of streets, ditches and sidewalks costs more and more each year and a newer used city truck is needed promptly. Council calculated 5% reduction to disbursements in order to keep levy increase manageable at 5.3%. Instead of decreasing each budget line, clerk felt for accounting purposes it'd be best to leave as is due to being projected estimates. Projected negative amount of \$14,180 after receipts indicates use of buffer money. Per auditor best practice is to have at least six months surplus funds to carry over until first levy payment is received in July.

Projected sewer surplus of \$67,040 will go toward two separate bond payments amounting to \$108,778. Sewer Fund should float bond payments in full in order to keep emergency/improvement funds on hand. By 2016 we should be able to do this, as pond construction bond will be paid in full on its call date of 2/2015 using refunding bond funds of \$980,000, thereafter only one bond payment for sewer.

Motion by Bjornson-Main, second by Matte to adopt 2015 General Budget receipts of \$269,420 with disbursements of \$283,600 and 2015 Sewer Budget receipts of \$212,670 with disbursements of \$145,630. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

RESOLUTION NO. 20140922 APPROVING FINAL 2014 TAX LEVY COLLECTIBLE IN 2015: Motion by Bjornson-Main, second by Goplen to adopt Resolution No. 20140922 Approving Final 2014 Tax Levy Collectible in 2015 in the amount of \$245,651. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Levy increased 5.3% over last year.

The following changes were made to the proposed budget as final adopted budget:

General Fund (100)

	31000	General Property Taxes	245,651.
Buildings	41940-400	R/M Contract	500.
Streets	43100-400	R/M-Contract Ditch Work	20,000.
		R/M-Contract Sidewalks	2,000.

Sewer Fund (602)

	43254-400	R/M Contract I&I	21,000.
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ADJOURNMENT: Motion by Bjornson-Main, second by Goplen to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 10:10 am.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The October 13, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dale Matte, Ronda Bjornson-Main, and Tony Button. Councilmember Dan Goplen was absent. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Bjornson-Main, second by Button to accept consent agenda as written. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 9/22/14 Special Budget Meeting

B) Liquor License Renewals 2015

C) Notice of Oral Argument Case #A14-0679: Save Mille Lac Sportfishing, Inc., et al., Petitioners, vs. MN Dept. of Natural Resources (DNR) Respondent: 11/20 @ 9:30 am

D) Integra Telecom of MN Inc. Petition to Modify Local Service Area Letter

E) Charitable Gambling Reports: 8/2014 Mille Lacs Drift Skippers (MLDS) \$829.77; 7/2014 Onamia Lions \$31.47

F) Treasurer's Report Ending Balance \$528,951.31

G) Interim Financial Monthly Analysis Reports

H) Checks #22652 Dated 9/9/14 through #22702 Dated 10/13/14 Total \$49,301.20

PUBLIC HEARINGS & PETITIONS: Petition to Put on Ballot on November 9, 2014 – Issuance of Capital Improvement Bonds to Purchase 160 2nd Street East, Wahkon, MN: 23 Signatures: Per statute minimum of eight signatures required based on 10% of previous general election votes. All signatures verified by clerk to be citizens. Referendum question can't be on General Election ballot due to time restraints, earliest possible special election date is 12/31/2014. Reichel, Button and Bjornson-Main discussed reasons why they support this purchase; proximity to current city property, building integrity for safety and public record storage, future city growth, and storage unit rents would offset bond payments. Clerk handed out memo of reasons why as it was inadvertently not part of the agenda and read it aloud. Additional reasons: current city hall is pole barn built in 1970's with two additions requiring more maintenance, city would recycle reuse office equipment where applicable, and interest rates are at historical lows 3.85%. Several petitioners were present and suggested records be put on microfiche. This issue hasn't been investigated and currently city doesn't have a record retention policy. Felt having storm shelter was good idea but not without grant funding, which are now unavailable. Mille Lacs County must update their all-hazard mitigation plan due to new floodplain designation before we can request FEMA grants. Community storm shelter was main reason city began looking at this building, but cost to acquire and build were too high, even with 75% funding, and deadline couldn't be met. Council asked why citizens signed the petition. People thought it was going to be a storm shelter and now it isn't. It would take commercial property off the tax base and we should focus on bringing in businesses not removing available commercial property.

Cities can purchase property outright with contract for deed unless its value is .24177 of the market value of city, then petition option is available to citizens; this property wouldn't exceed that value. Original offer was \$100,000 which was declined and Spire Credit Union accepted counter offer of \$115,000. Taxes 2013 were \$6584; city would pay small percentage on storage unit value only as remaining land and buildings would be designated as government if purchased.

Council assured citizens current city hall is being maintained and properly insured. Concern is city may overextend itself and there are pressing infrastructure needs; sidewalk, streets and sewer. City has a financial buffer at this time even when in years past General Fund would be negative few months out of the year. Cities should have at minimum six months revenue to pay bills until first tax levy payment is received in July. Refunding bond on sewer expansion bond saved city \$99,621.

Council agreed this will be placed on next month's agenda to investigate a referendum special election; earliest date would be 12/31/14. Want to better inform the public on this issue before an election. Spire Credit Union agrees to lock up the property through February until the outcome is known.

ORDINANCES, RESOLUTIONS & POLICIES: Proclamation: National Hospice Palliative Care Month – November: Hospice is a wonderful and compassionate asset for communities. Motion by Bjornson-Main, second by Matte to adopt proclamation. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Resolution #20141013 Accepting Donations toward 2014 Wahkon Days Festivities: Motion by Bjornson-Main, second by Button to adopt Resolution #20141013. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Received \$1325 in cash donations, \$275 worth of coins for kids coin hunt, prizes, certificates and food items too numerous to list, as well as in kind services. Thank you everyone for continuing our small town celebration.

REPORTS: Wastewater: Mille Lacs County (MLC) Request to DNR for Proposed Hydrologic Effects Study in Isle Harbor Township: This is relative to Gary Anderson's DNR fine for opening ditches to drain his fields, which he claims is due to the berm required by MPCA for Wahkon's Wastewater System. Berm doesn't allow treated sewer water to enter Lake Mille Lacs but it also changed the overall drainage of the area over the years.

Zoning List & Poshusta Issue: Poshusta has cut out 2' of cement, brought in dirt and reseeded. He stated in email he'll install drain tile and connect gutters to it. However, we don't have detailed plan and worry it won't suffice to contain drainage to his property. Weinreich had suggested a swell on his property but that wasn't implemented. Need professional versed in drainage and elevation. Violation occurred two years ago and neighbor Fran Bachman needs resolution as he is trying to sell. Button stated Bachman removed two maple trees that died from adverse drainage. Per Weinreich, sidewalk was removed on Anderson's side improving drainage. Motion by Bjornson-Main, second by Matte to have attorney draft letter requiring: (1) professional drainage plan based on current elevation within 10 days, (2) drainage plan reviewed by council at next meeting, (3) approved drainage plan implemented this year and (4) fish house must meet setbacks. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Employee, Committee & Councilmember Updates: Weinreich: Lots of treated wastewater to discharge. After spending over \$10,000 on force main repair at Schubert & Lake Shore Blvd, he is noticing similar conditions at lift station #3. Motion by Bjornson-Main, second by Button to authorize up to \$3,000 to televise and jet lift station #3. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Zoning: Eric Anderson is building new house and through investigation it became apparent previous approved homes have gable heights more than 25'. Shoreland Management Ordinance definition includes average height of all gables to be no more than 25'. County and townships allow up to 35'. Wanted council aware should they be questioned. Anderson included drainage plan.

This fall Beau Dupre will stain gazebo to protect it and keep cedar color, also the pier once it is out of the water.

Blacktopping: Thus far about \$45,000 between North Central Paving and reclamation that Andersons Brothers did on Lake Shore Blvd. Still few areas left to do. Need gravel on South Main near Goplen's driveway before plow season. Water drains from Hennepin trail near Soo Line directly into Liegman's driveway. Area needs to be milled to direct water elsewhere. Manhole in area will be fixed plus others. Hand patching near Thompson's is needed too.

Button: Wahkon Area Vision Effusion (WAVE) fourth annual chili cook off will be 1/24/15 at Wahkon Inn. Black India granite is in Braham being made into six sided monolith to be installed this year, but possibly not in time for Veterans Day service at the park. Paver deadline is 10/15 for final installation this year. Approximately 200 pavers remain to be sold of which proceeds beyond cost could be used for park maintenance.

Roeschlein: This morning met with MLC Attorney Jan Jude and Mayor Reichel to discuss continuation of city prosecution services, which began in 2007 for \$500 per quarter. Hope to have new contract in place for 2015 prior to new county attorney beginning. Thanked Jude for her dedication and commitment to the county over her 12 year tenure. She'll be missed and was the longest running county attorney ever.

DNR Lawsuit Hearing set for 11/20. "While the pursuit of justice is impartial, a big show of support goes a long way in letting everyone looking in on this judicial process (including the media) know a grassroots movement exists. It lets them know we are committed to preserving our fishing heritage, the Mille Lacs fishery, and its economy. Although the lawsuit evolved out of the DNR's failure at Mille Lacs, it seeks a broad ruling that would be applied to every lake and hunting area in the state. This lawsuit would be a step toward hunting and fishing rules being the same for everyone."

UNFINISHED BUSINESS: MnDOT Sidewalk Install & Drainage Pond: Summer 2016: After our second onsite meeting with MnDOT we were pleasantly informed they would install 6' sidewalk and curb along Dale Gieski's property to corner of 3rd St E. They must do the work themselves and wouldn't reimburse city to do it along with our sidewalk project this year. Originally Council informed Gieski blacktop sidewalk would be laid at city cost due to area collecting water from highway run off and snow is piled here until MnDOT has time to remove them. Two years is a long time to wait. Is there something we can do now?

Weinreich stated there isn't as much height on new sidewalk edge (technically there isn't a curb) but that is due to North Central Paving adding more blacktop in the highway as it was getting lower and lower. Blacktop needed to be cut for cement forms. Water used to under wash sidewalk edge but now it shouldn't. Need to bring fill at end of city sidewalk project, just before Gieski's property, to protect it.

Could possibly mil drainage channel and add blacktop curb. Tree in right of way will need to be removed. City needs to do something reasonable and cost effective to help Gieski for the next two years. Larson built commercial building next door with three offices which added drainage. Council agreed work should be done this year, up to \$1000 as originally planned for through this year's sidewalk project.

MnDOT hydrologic staff wants to install ditches and/or drainage pond within undeveloped street easement along with Gieski sidewalk and curb. Suggested four areas: north and south sides of 3rd Street on Chippewa and Meshigun. Chippewa is used as snowmobile trail from lake and part of Meshigun is used for city storage yard, which may be extended in the future. Council agreed best site is Meshigun Avenue north of 3rd St E. MnDOT would cover all costs. Maintenance agreement and other paper work likely required prior to work beginning in 2016.

NEW BUSINESS: City Annual Audits: Had requested RFP's for 2011-2013 audits of which Althoff & Nordquist were awarded. Received quote from them for next three years but won't release that info if council wants to get new bids until all are opened. Price is lower than what was quoted from other firms for 2011-2013. Clerk is very happy with their service. Motion by Button, second by Bjornson-Main to continue with Althoff & Nordquist for 2014-2016 audits. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Price quoted is \$4500, \$4600, and \$4700, which is lower than quote from their closest competitor for 2011 of \$4900. Previous audit costs were \$3400, \$3500 and \$3600 for 2011-2013. Price increase could be due to government accounting practices and fact we have two bonds to deal with.

MN Assoc. of Small Cities (MAOSC) Membership: Have never been a member. Tabled

City Hall Telephone Service: During budget meeting clerk was asked to investigate cable phone service. SCI Cable would charge \$45.94 per month with same phone number and all features. If electricity is out, there is an eight hour battery that would work on a land line only. Generators wouldn't power them up either. Frontier has promotion \$70.85 per month (\$25.87 less than current). City is listed in phone book as well as 911 for fire and sheriff emergencies; with SCI service we wouldn't be listed. This was discussed few years back and it was decided to continue with Frontier in case city hall is an emergency command center requiring reliable phone service. Council agreed to continue with Frontier and to enter into contract for lower rate.

Open Forum: Clerk conveyed Gary Larson's request to remove one usage fee from his commercial property. There are three separate office spaces, with only two bathrooms, of which only space is currently rented. Possibly ice cream shop ran into issues with plumbing approval through Dept. of Health. Businesses are charged at minimum one usage, this account is charged two. Should water be turned off? Do we have to police it then? Council agreed he should make the request in writing or in person in order to give council time to review.

ADJOURNMENT: Motion by Bjornson-Main, second by Matte to adjourn. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:37 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The October 27, 2014 special meeting of the Wahkon City Council was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Tony Button, Ronda Bjornson-Main, and Dale Matte. Councilmember Dan Goplen was absent. Employees Chris Weinreich and Karrie Roeschlein were present. This special meeting was called by the Mayor and was properly posted. Meeting began with the Pledge of Allegiance.

REVIEW DRAFT ZONING ORDINANCE: Council reviewed sample zoning district classifications and revised draft zoning ordinance. Some of the issues discussed were that interim use permits would be helpful tool. Need to add section about adverse drainage time frame of ten years in order to know how development affects neighboring property in wet and dry years and requiring correction. Height definition per DNR is worded strangely; “average height of the highest gable of a pitched or hipped roof.” How can you have an average of only one gable? In past practice, all planned gable heights are added together and divided by their quantity. If 25’ or less it is allowed; county allows up to 35’. Park models should only be allowed in resort settings. Clerk made note of all the changes, additions and questions to forward to City Attorney Troy Gilchrist.

ADJOURNMENT: Motion by Button, second by Bjornson-Main to adjourn. Ayes: Matte, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 8:08 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The November 13, 2014 rescheduled special meeting of the Wahkon City Council was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Ronda Bjornson-Main, Tony Button, Dale Matte, and Dan Goplen. Employees Chris Weinreich and Karrie Roeschlein were present. This special meeting was called by the Mayor and properly posted as regular monthly meeting scheduled for 11/10 was cancelled due to severe winter storm. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Matte to approve consent agenda. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 10/13/14 Council, 5/5/14 & 4/28/14 Special Meetings

B) Notice of Oral Argument Case #A14-0679: Save Mille Lac Sportfishing, Inc., et al., Petitioners, vs. MN Dept. of Natural Resources (DNR) Respondent: 11/20 @ 9:30 am

C) Charitable Gambling Reports: 9/2014 Mille Lacs Drift Skippers (MLDS) \$923.04; Onamia Lions 8/2014 \$32.37 & 9/2014 \$176.96

D) Treasurer's Report Ending Balance \$499,952.96

E) Interim Financial Monthly Analysis Reports

F) Checks #22703 Dated 10/14/14 through #22755 Dated 11/13/14 Total \$37,790.15

REPORTS: Wastewater: Weinreich: Discharging at ponds, difficult due to ice/snow but it must be done. Pond required second alum application to bring phosphorus level down enough per requirements. Manhole inspections are done and some repairs are still needed. Sludge judging at ponds measured barely 6" of sludge, which is great for the age of our ponds.

Zoning List: Includes continued unresolved issues as previous month and new permit for pole barn to Brenda & Glen Schutte @ 1315 Lake Shore Blvd.

Poshusta Issue: City attorney sent letter requiring "licensed engineer or a contractor who can accurately measure elevations and who has significant experience in addressing drainage issues." Deadline for plan of action was 11/6 and was to be reviewed by council tonight. Nothing received. Haven't heard from neighbor Fran Bachman for a while, but he conveyed months ago he wasn't happy with adverse drainage from Poshusta property. Poshusta called Weinreich, who referred him to the letter. He then contacted Clerk who requested his reasons and remedies be listed in an email to council; nothing received. He claimed both parties agreed with Larson, dirt work contractor, on drainage plan at the very beginning; doesn't have surplus of funds; wants to sell property next spring and knows this must be resolved; expended \$1000 for second survey which proved he wasn't as far over on impervious as earlier thought; contractor will connect drain tile to roof drains laid atop the ground with rock over it. He is actively doing something and if that doesn't work then he'll look at next step. Clerk received no reply to voice message to contractor to verify his credentials. His cell message only referred to his first name, not a business.

Proceed with attorney now or in spring? Button was onsite along with Weinreich this past summer. Was there an agreement between the neighbors? Should have something in writing from Bachman listing issues. Evidence? Clerk to send letter to Bachman for specific details. Had first snow; bad time of year to remedy situation.

Complaint List: Jenkins/Schwinn: Formal complaint received and letter mailed. Haven't heard directly from them. Some items were moved but there are still many items lying about, mechanical and miscellaneous. Repairs seem to be ongoing for months on end. Clerk to review past precedent for protocol on how to get this resolved. Ticket could be issued.

Old School Apartment: Isle Fire Department Co-Chief David Miller was present to discuss major safety issues at Old School Apts. Two state fire marshals met 11/6 with Miller, Button, Weinreich, and Clerk to discuss options and went onsite. Building has deteriorated over the years and Clerk has discussed conducting inspection with previous chief as well. Per State an inspection was conducted years ago through different owner. According to statute Isle FD has authority as we contract with them. While onsite they went inside but manager didn't feel comfortable allowing a walk through preliminary inspection unless owner was present. Miller spoke by phone to owner Roger Jorgenson that same day, who claimed he was out of town. He will contact Miller this coming Monday 11/24 to set up an inspection. They did a brief walk around the building and there are definitely safety issues for tenants and emergency personnel. This building is the tallest in the area with three floors. If there was a fire, Onamia's ladder truck would be needed.

Official complaint was recently received: no water, or not hot water, some lights pop and crackle when you put bulbs in, yard hardly gets taken care of, dumpster always full, no water in bathroom sink, stairs unsafe, water freezes in winter several times, black mold, pigeons and their droppings, windows don't function, only one smoke detector, etc. City also has blight ordinance. In the audience were two people with firsthand knowledge of the apartments and reiterated same issues. Also mentioned meth use and even cooking it in years past without proper cleanup. Council directed them to contact sheriff's department. Space heaters are used to keep water heater lite, wells are open holes, doors are locked, and water is shut off to some tenants on purpose.

City hasn't adopted the state building code and Mille Lacs County's jurisdiction doesn't cover city. Current tenant quit job due to harassment from other tenants and owner as they believe she instigated all of this. This has been ongoing. Supposedly owner isn't out of town, just delaying. Offered to allow inspection of her apartment. Miller prefers to give owner benefit of the doubt that he'll call. Isle FD can only address fire safety issues. Clerk to write owner letter regarding blight conditions and reiterate need for fire inspection. Motion by Button, second by Bjornson-Main to get city attorney involved as needed. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Carried unanimously.

Employee, Committee & Councilmember Updates: Weinreich: Stranded car at Ellen Ruth Park since Monday. Weinreich finally spoke to owner who lost the key while child was sick in hospital. She didn't seem to have plan to get it moved. Explained no overnight parking rule and that is was hindering plowing. Could be ticketed and/or towed. She will contact locksmith. If not removed by this weekend, city will need to tow it.

Gazebo: Weinreich believes Beau Dupre began staining, but with winter weather it will need to wait until spring.

Button: Asked if Weinreich has heard from MLDS yet on getting snowmobile trail ready. Tom Cardwell has issue with trail using majority of street and claims at times he was unable to get in and out of his driveway; worries about emergency vehicles getting through. There isn't a fish house being stored in immediate area this year, which will help trail designation and plowing of snow. Weinreich is checking with East Central Energy forester about tress to be removed. MLDS are aware of the issue too. Before ground freezes they need to put up snow fences.

Midway Garden Club will be using the hall for their spring convention. They have been very supportive over the years: planting flower barrels, pruning around log entrance signs, donating plants and weeding at Veterans Park and around the Stone Bridge. Motion by Button, second by Matte to authorize Midway Garden Club to use hall at no charge for their convention, future meetings/events and to donate \$100 to them from Charitable Gambling Fund. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Monolith will be engraved soon and Button will ask people to proof the wording. Braham Monument may install by Thanksgiving and will never do another like it; one of a kind. Couldn't afford solid black India granite monolith so went with granite affixed to a form; approximate weight 7400 pounds. Approximately 30 people attended Veterans Day service on 11/11 at Walleye Dundee's. Engraved pavers weren't installed due to the snowstorm, but will be laid by Memorial Day 2015.

UNFINISHED BUSINESS: Petition to Put on Ballot – Issuance of Capital Improvement Bonds to Purchase 160 2nd Street East, Wahkon, MN: City Attorney Memo 11/10/14: Troy Gilchrist recognized petition was received and noted special election process is very precise. Mail in election requires 90 day notice to secretary of state; regular election requires 60 day notice to county auditor. Campaign laws must be followed, specifically communicating to citizens/voters on the issue. “Because of the work involved in conducting a special election, it is not uncommon for cities to consider alternative ways to finance a project when it receives a petition requiring an election. In this case, I asked our bond attorneys and they identified a lease purchase agreement under Minn. Stat. 465.71 as the best alternative. Under a lease purchase agreement, a bank would finance the purchase of the property in exchange for a leasehold interest on the property. The City would make lease payments to the bank to pay the purchase price and associated interest. Under the statute, the City must retain the right under the agreement to terminate the arrangement without penalty at the end of any fiscal year. That is a risk for the bank, but it is not a significant one as it would involve the city walking away from the investment it made in the property to that point.”

Gilchrist and a bond attorney from his office spoke with Cliff Wantz from Spire who seemed receptive. If council wants to review this further, a bond attorney would need to prepare draft documents. “Nothing would be final until the Council acted to approve the agreement, but the terms and conditions of the agreement would first need to be prepared for review and action by the Council.” By exploring this option it doesn't stop the petition/special election process at this time. Motion by Button, second by Bjornson-Main authorizing Kennedy & Graven to work with Spire Bank and the Clerk as needed to prepare the necessary documents for a lease purchase agreement regarding the purchase of the property located at 160 – 2nds Street for consideration by Council. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. This will be on next month's agenda.

NEW BUSINESS: Canvassing Board Oath & 11/4/2014 Wahkon General Election Results: Began giving oath last election. According to statute, county canvassing boards are required to be given oath prior to reviewing results. Secretary of State's office wasn't sure about a city canvassing board but thought it wouldn't hurt and suggested we contact city attorney. Clerk didn't contact him. Oath was given to all councilmembers acting as canvassing board. For both councilmember seats there weren't any official candidates, write ins only. Motion by Button, second by Goplen to accept 11/4/2014 city election results. Mayor (two year term): Sandy Reichel 78 votes; Two Councilmembers (four year term): Amy Goplen 27 votes and Christine Bjornson 19 votes. Registered voters 160, new registrants 7, total votes cast in person 95, absentee votes 14 for 65% voter turnout. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Goplen and Bjornson were present and acknowledged they would accept their positions.

Community Events Fund Break Down & Fireworks Transfer Question: Vikings Arctic Blast in February was a wonderful event; city expended \$2041.88 over donations, not including staff. Wahkon Days made \$648.02 this year leaving balance of \$4365.48. It rained during the dance, which decreased attendance. Last year transfer was made from Events Fund to cover July 4th celebration expenses not covered by donations. Council wanted the same this year, however if said transfer of \$2091.25 is made offsetting negative balance, balance would be \$2274.23, which isn't much to begin planning for Wahkon Days 2015. Prior to last year, transfer to offset 7/4 Fund always came from General Fund. Reichel mentioned WAVE and/or volunteers could sell food 7/4 utilizing her facility to raise funds. Maybe bring in a food truck. Will need to increase our donation request to businesses. Want to continue the tradition. Suggestion was to ask WAVE if proceeds from prom dance could be used.

Button mentioned permanent dock is on hold until businesses step up to make it work. Money has been received through memorial donations from family members but nothing from the businesses. Without a civic or chamber, WAVE and Wahkon Days committees can only do so much. At Wahkon Day meeting it was decided to meet in January with businesses to discuss other options. Said meeting should highlight all these issues. Motion by Button, second by Matte to transfer \$2091.25 from General Fund to offset negative balance of July 4th Celebration Fund. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Fireworks Early Pay Option: Premier Pyrotechnics: Budget has remained the same for several years. Option will give us 12.5% more product. Motion by Bjornson-Main, second by Matte to pay Premier Pyro early by 1/15/15, option 2. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Move MN Letter: Their goal "To address the urgent need for a comprehensive transportation funding package that begins to erase Minnesota's transportation deficit and creates new funding that will enable the state to properly maintain and improve transportation assets that expand access and opportunity for all and create living wage jobs." Not sure how we can help at this time. Tabled.

Used & New City Truck Quotes: NorthStar Truck Sales & Mills Motor Inc.: Weinreich has been researching options. Used trucks seem to be limited in quantity. Northstar quoted \$20,000 for 2012 Dodge 2500 with 4WD including city truck trade in. If paying that much for used, should we consider new for warranty? Two new state bid truck quotes were included with agenda \$29,094 and \$30,852 including 3 year warranty or 36,000 miles. Weinreich had few more new quotes, one of which was \$22,800 with trade in; \$2,800 above used price. Either truck will require extra for plow harness to match current plow system, emergency strobe light, possibly tool boxes, etc. Weinreich went to St Cloud to see used truck at Northstar and city truck wouldn't go more than 30 – 40 mph. Made it home and brought to Onamia Service Center where they temporarily fixed the catalytic converter. Also purchased new battery as it was losing charge constantly. Council agrees to look further into new city truck through state bid and to replace catalytic converter for employee's safety and the environment. Purchasing Policy requires two quotes and a written memo to council presented at meeting. Put on 12/8 meeting agenda.

Open Forum: Please limit to approximately 3minutes. Council will likely place issue on next month's agenda to fully review prior to making a decision. Pat Heinsen asked why council won't let the petition process happen and allow citizens to vote on purchasing the land/building? Council is reviewing their options; special election may still take place. What do you think the money threshold is to spend before asking citizens? Mayor couldn't answer the question by amount. Petition is based on bonding, not expenditure amount. Topic will be on 12/8 agenda.

Matte: This will be his last night due to his wife Joyce's radiation treatments that begin soon. He shared wonderful news that she is cancer free. Due to stage 3 diagnosis, radiation will ensure micro cells won't cause cancer later. Council was delighted with the news and thanked him for his years of service as a councilmember, WAVE member and overall community volunteer.

ADJOURNMENT: Motion by Bjornson-Main, second by Button to adjourn. Ayes: Matte, Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:42 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor

The December 8, 2014 Wahkon City Council meeting was called to order by Mayor Sandy Reichel at 6:00 pm. Councilmembers present were Dan Goplen, Ronda Bjornson-Main, and Tony Button. Councilmember Dale Matte was absent. Employees Chris Weinreich and Karrie Roeschlein were present. Meeting began with the Pledge of Allegiance.

CONSENT AGENDA: All items listed shall be approved by one motion, unless removed. Motion by Button, second by Goplen approving consent agenda. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

A) Meeting Minutes: 11/13/14 Rescheduled Special Council Meeting, 10/27/14 Special Meeting, 9/8/14 Council, 8/11/14 Council & 7/14/14 Council

B) Messenger Kids Holiday Greeting Ads 2/\$45: City Sponsor/CG Fund

C) Wahkon Area Vision Effusion (WAVE) 4th Annual Wahkon Chili Cook Off, Sat. 1/24 @ Wahkon Inn

D) Lake Country Journal "Wahkon" Article Sept/Oct 2014

E) League of MN Cities Insurance Trust (LMCIT) 2014-14 Coverage Changes, Rates, and Dividends

F) CenterPoint Energy 11/21/14 Letter to Change Rates

G) Charitable Gambling Reports: 10/2014 Mille Lacs Drift Skippers \$301.38; Onamia Lions \$0

H) Treasurer's Report Ending Balance \$490,374.23

I) Tax Settlement Report \$118,009.05

J) Interim Financial Monthly Analysis Reports

K) Checks #EP5825 Dated 11/14/14 through #22791 Dated 12/8/14 Total \$22,369.04; Less Transfer \$20,277.79

ORDINANCES, RESOLUTIONS & POLICIES: Ordinance No. 2014- 2 "Regulating the Use and Maintenance of Streets, Alleys and Sidewalks": After some discussion, Council directed Clerk to change Section 6 Winter Removal allowing sandwich board signs. As currently written nothing is allowed 11/1 through 4/1 with exception of using the flag holders. Mugg's of Mille Lacs uses sandwich board daily. Want businesses to attract customers. This ordinance number isn't official as it wasn't adopted and will be brought back next month.

Ordinance No. 2014- 3 "Personnel Policy": Above ordinance wasn't adopted so this ordinance number will be 2014-2 if adopted. Clerk updated Ordinance 2008-3 relative to personal paid leave (PPL). Omitted Section 2 Extra Hours allowing bank hours is no longer applicable as Weinreich is paid overtime and Section 3 Insurance Stipends as stipends stopped when City began paying single coverage health insurance effective 7/1/2012. Per last employee review, language was added allowing employees to carry over up to a maximum of 40 hours to be used as sick days. "Upon an employee leaving the City on good terms, the PPL to be used as sick days will be paid out at 50% of remaining balance, not to exceed 20 hours." Motion by Bjornson-Main, second by Button to adopt Ordinance 2014-2 Personnel Policy. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Resolution 20141208 "Adopting 2015 Special Assessments for 2014 Delinquent Utility Fees": Interest isn't collected along with assessments as 10% late fees were charged quarterly and are included in unpaid balance. Motion by Button, second by Goplen to adopt Resolution 20141208. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Property owners can make payments through 12/31 and remaining unpaid balance will be assessed. First of the year, assessment roll will be sent to Mille Lacs County.

REPORTS: Wastewater: Weinreich brought in Infratech to jet sewer main. Major stoppage in middle of 3rd St W; don't know exactly why yet. So far everything is working fine. Hopefully won't need repair during winter.

Zoning List & Bachman Letter Regarding Poshusta Adverse Drainage: Letter sent 11/19 without reply. Conveyed nothing can be done now during winter and advising Bachman to provide documentation and pictures come spring of adverse drainage.

Complaint List: Old School Apartments & Janice Jenkins/Rick Schwinn: Roger Jorgenson wasn't present but sent letter of reply to clerk's letter. This meeting was his opportunity to be heard. He is requesting copy of complaint, which must remain confidential. Clerk, Button, Isle FD Co-Chief Miller, and Fire Marshal Dan Beeson met 12/4 and two letters will be sent, one from city and other from Isle FD requesting inspection of entire building and a sample of one apartment per floor if possible. Tentative inspection date is 1/21/15 allowing him ample notice of 30 days. Clerk will send meeting minutes as requested and explain city can only deal with "blight" conditions. Give Jorgenson until 1/12 meeting to install garage door. Major concern is for tenant and emergency personnel safety.

Jenkins/Schwinn: Certified letter of 10/31 wasn't picked up until 11/18, after November council meeting. Janice Jenkins and Rick Schwinn were present. Truckload of tires were removed. Vehicles are licensed, Rick had pictures to prove it. Most items have been removed from front yard, with exception of compressor that is frozen in place and concrete slabs to be used for a garage. Due to health issues they have half the income and weren't able to get a garage. Council reminded them to fully utilize clean-up day. Schwinn mentioned getting some more fence panels to erect.

Employee, Committee & Councilmember Updates: Weinreich purchased four recap tires to replace rear tires on dump truck. Will look for front tires and keep one for spare. Christine Bjornson will attend LMC newly elected conference in January.

Button mentioned Chili Cook Off, beef only please. WAVE will hold prom dance at Wahkon Inn Saturday 4/25. Six-sided black India granite monolith will be delivered and installed tomorrow around 11 am in Veterans Park.

Goplen's last meeting is tonight. Serving for four years has been a learning experience and he is confident of incoming members Amy Goplen and Christine Bjornson. Council agreed it has been a pleasure working with him.

UNFINISHED BUSINESS: New City Truck Quotes: Current truck is ¾ ton 1998 Dodge, which has required thousands in repairs this past year. Most recent was \$1300 for Catalytic convertor and oxygen sensor. Originally thought to keep our plow but due to winter season its best to trade as a package. Two quotes received including taxes, plow and \$3000 for miscellaneous such as gumball light, running boards if necessary, tool box, etc. Boyer Ford \$30,590 and Tanner Dodge \$33,406 both with three year warranty or 36,000 miles. City trucks don't have much mileage per year. Ford truck was used to plow their lot and has 500 miles. Weinreich wanted it noted five year old used truck quote was \$20,000 including trade. Council believes cost for used truck is better spent on new with warranty. Motion by Button, second by Bjornson-Main to purchase 2014 Ford ¾ ton truck with plow from Boyer Ford with trade in of city 1998 Dodge truck with plow for total price of \$30,590, including tax, license, and miscellaneous items needed. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

Possible Purchase 160 2nd Street East, Wahkon, MN: (1) No Action (2) CIP Bonds & Special Election or (3) Lease-Purchase Transaction: Bond Counsel Memo 12/8/14 & Applicable Resolutions & Preliminary Agreements: A lot of information to digest. Button would like time to read it again. Two councilmembers going out and two coming in. Only four members are present tonight. Council agreed to postpone making decision until new full council is in place. How much income are storage units bringing in now? Clerk will research further. Bjornson-Main recalled 10% vacancy per last business owner. Tabled until 1/12/15 meeting.

NEW BUSINESS: Catholic Charities 2015 Senior Dining Agreement: Motion by Bjornson-Main, second by Goplen to sign 2015 Catholic Charities Senior Dining Program Site Use Agreement. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously.

J&J Resort Sewer Usage Memo: Owner Jeff Eye was present to request credit and reduction of usage fees. Has been charged 9.5 usage fees since converting over to new utility program in 1/2008. Back in 9/2009 Weinreich went through property and counted sewer connections, total of 6.5. Letter was promptly sent to Eye for confirmation, but no reply. Sewer usage fees remained at 9.5. After stopping at city hall recently, Eye confirmed connections as noted in memo for total of 6.5. Bjornson-Main disagrees with credit of previous charges as it wasn't city's fault; owner's responsibility to make sure account is correct. Old lodge was demolished this spring. Eye stated how little his resort is being used due to fishing restrictions. Clerk only reviewed charges from 10/1/2013 through 10/1/2014 as previous unpaid balances have been assessed, and calculated \$1681.95 credit. Late fees are included on applicable unpaid balance. Eye made cash payment of \$1500 this month. City doesn't have to issue credit. He has been overcharged for five years. Motion by Button, second by Goplen to credit J&J Resort's sewer account \$1681.95 and to promptly begin charging 6.5 usage fees. Ayes: Goplen, Button, and Reichel. Opposed: Bjornson-Main. Motion carried.

Subdivision Request: Paul & Sue Petty: Engineer Chad Conner of Widseth Smith Nolting handed out survey information. Currently there are four parcels total; taking three and combining into two. He is verifying legal descriptions with Mille Lacs County (MLC) for recording purposes. Parcel with house on 5.2 acres has a sale pending, second parcel is 6.4 acres. Petty left the very small 42' x 40' wood kiln parcel as is. Is there dedicated access to kiln property? What isn't noted is the utility easement from kiln out to South Main for sewer through property now owned by Andrew Rogers. Don't believe it is ingress/egress. City must ensure property isn't land locked. Mobile home that was on house parcel has been removed and is sitting temporarily on proposed Tract B until it can be entirely removed. Kiln is the only parcel connected to sewer of the four. House has septic system. As proposed there isn't sewer access to Tract B, unless Kiln property is added. Tract B is prime commercial property with highway access. Per Conner, Petty would prefer to leave Kiln property separate. Closing date of 12/18 is contingent upon subdivision approval. Motion by Button, second by Goplen to approve subdivision of parcels #25-017-0018, -2800 and -2801 as depicted by 12/5/14 survey to become Tracts A & B contingent kiln parcel #25-017-0013 is added to Tract B providing city sewer access and to rectify a substandard unbuildable parcel with 1680 square footage. Ayes: Goplen, Button, and Reichel. Abstain: Bjornson-Main. Motion carried.

Open Forum: David Olson owner of Olson Apartments was present to discuss possibly subdividing property in order to sell. Parking Ordinance doesn't allow overnight parking during winter. 10' of Chippewa was vacated and tenants have been parking parallel within that which has worked for

Weinreich and plowing. Olson was required to build a parking lot however it is away from entrances and tenants don't use it regularly. Issues such as multifamily lot dimensions and impervious surface coverage need to be discussed. Council needs more information; put on 1/12/15 meeting. Compromise of parallel parking is working per Weinreich.

Rob Dubbs, owner of Mugg's of Mille Lacs informed council Snow Fest is this weekend and attendance is larger than expected. Requesting closing 2nd Street E Saturday morning; alley would be open. Motion by Bjornson-Main, second by Goplen authorizing 2nd Street E be closed from Hwy to alley abutting Mugg's from 9 am to 2 pm. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Road must be open before church mass.

Katy Radunz clarified land purchase decision will be on January meeting agenda, yes. Dale Peterson wanted assurance public will be heard. Mayor said yes however technically it isn't a public hearing. Will it come to the vote of the citizens? Possibly, but that is one of three options. (1) No action (2) CIP bonds & special election or (3) lease-purchase authority granted by statute not requiring vote. Ultimately it is a council decision. Citizens present requested renovation costs and annual maintenance figures. Peterson stated administration of storage units is big undertaking.

ADJOURNMENT: Motion by Button, second by Goplen to adjourn. Ayes: Goplen, Bjornson-Main, Button, and Reichel. Motion carried unanimously. Meeting adjourned at 7:17 pm.

Karrie Roeschlein, Clerk/Treasurer

Sandy Reichel, Mayor